Adding Hazardous Materials – Online Procedures

Carriers with Intrastate Operating Authority may request to add hazardous materials to their authority.

Additional hazardous materials can be requested by filling out an MO-1 form located on the MO Operating Authority tab of our website, www.mcs.modot.mo.gov/mcs, or online through MoDOT Carrier Express.

To request additional hazardous materials online follow the procedures below:

1. Access MoDOT Carrier Express (MCE) by clicking on the following button from the MCS homepage: www.mcs.modot.mo.gov/mcs.

2. Enter the Username and Password provided to you by MoDOT Motor Carrier Services
   - If you don’t remember your password you can reset it from the log-in screen by clicking on the “forgotten password” button. In order to reset your password you must know your User ID and have your IRP Number, last 4-digits of your Tax ID Number, or your MCS Customer ID. *Note: Only one username and password is created per company, so make sure no other company official has the correct username and password before resetting it.*
   - If you don’t have a user id or password, visit www.modot.org/mcs/MotorCarrierExpress.htm to request one.

3. Your Account Name, Customer ID, and USDOT Number will show at the top of the page:

| Account Name: QUALITY CARRIERS INC | Customer ID: 3606 | USDOT Number: 76600 |

4. Click on Begin an INTRASTATE AUTHORITY activity:

   ▶ Begin an INTRASTATE AUTHORITY activity

5. Select Intrastate Regulatory:

   Operating Authority
   - Intrastate Regulatory
   - House Movers
   - Reprint

6. Select Supplement

   Intrastate Regulatory
   - New Carrier
   - Renewal
   - Supplement
   - Supplement Continuance
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7. Select the type of authority you hold:

8. Select Add Hazardous Materials

9. Click Submit

10. HAZARDOUS MATERIALS – Select you will be transporting hazardous materials:

11. Select the level of Public Liability & Property Damage insurance you carry:

   - 1 million in Public Liability & Property Damage in accordance with 4CSR 285-10.030.
   - 5 million in Public Liability & Property Damage in accordance with 4CSR 285-10.030.

   NOTE: YOU MAY NEED TO CONTACT YOUR INSURANCE CARRIER AND HAVE A NEW FILING ENTERED TO MEET THE HM REQUIREMENTS.

12. Select the Classes and/or Divisions of hazardous materials you carry:
   (If you carry all divisions in a class select the checkbox next to the class)
NOTE: THE SELECTIONS MADE HERE MUST BE LISTED ON YOUR USDOT NUMBER.

13. Click Submit (2 times)

Submit

Your application is complete. MoDOT MCS will contact you once your request has been processed. If you have not received your Operating Authorization with additional hazardous materials within 7 business days contact MoDOT MCS for further information.