



MISSOURI DEPARTMENT OF TRANSPORTATION  
 MOTOR CARRIER SERVICES  
 PO BOX 270, 830 MODOT DRIVE, JEFFERSON CITY, MO 65102-0270

E-MAIL contactmcs@modot.mo.gov  
 PHONE 1.866.831.6277  
 FAX 573.522.6708

## B-1R FORM 2017

### APPLICATION FOR ANNUAL OR TEMPORARY CREDENTIALS

#### SECTION 1. GENERAL INFORMATION

USDOT NO.	FEIN/SSN		
NAME OF CARRIER			
DOING BUSINESS AS (DBA) NAME			
PRINCIPAL PLACE OF BUSINESS ADDRESS (not a PO Box) – STREET		CITY	STATE
MAILING ADDRESS (if different than Principal Address, may be a PO Box) – STREET		CITY	STATE
PERSON TO CONTACT	CONTACT PHONE NO.	FAX NO.	E-MAIL ADDRESS

#### SECTION 2. DECAL REQUEST

Number	Fee	Amount Due	Decal Type
	<b>\$10.00</b>		Intrastate Passenger Service – Window Decals (6-12 Passengers)
	<b>\$10.00</b>		Intrastate Operations – Door Decals
	<b>\$5.00</b>		72-Hour Permit (in lieu of intrastate decal)
Staple Check Here			Total made payable to <b>Director of Revenue</b>

#### SECTION 3. UCR INFORMATION

Motor carriers operating in both interstate and intrastate commerce must file and pay fees under the Unified Carrier Registration agreement with their base state. Intrastate renewal is not allowed for motor carriers registered with UCR.

#### SECTION 4. WORKERS' COMPENSATION VERIFICATION (HOUSEHOLD GOODS MOVERS ONLY)

Check only one box:

- Applicant certifies that it is compliant with Chapter 287, RSMo by procuring workers' compensation insurance coverage for its employees.
- Applicant has permission from the Division of Workers' Compensation to self-insure its liabilities.
- Applicant has less than five employees (defined as full and part-time employees) and is exempt from procuring workers' compensation insurance coverage.

**Note:** If your company is required to obtain workers' compensation insurance coverage and coverage lapses or is discontinued, any household goods authority shall be subject to suspension until compliance is met.

#### SIGNATURE

SIGNATURE	TITLE	DATE
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## B-1R FORM INSTRUCTIONS

**ONLINE RENEWAL** – You can renew operating authority and request decals through MoDOT Carrier Express at [www.modot.org/mce](http://www.modot.org/mce). To obtain a user ID to access MoDOT Carrier Express, send an e-mail request to [contactmcs@modot.mo.gov](mailto:contactmcs@modot.mo.gov).

**SECRETARY OF STATE REGISTRATION** – If your authority is under the name of a Limited Partnership, Limited Liability Partnership, Limited Liability Company or Corporation, the company must be in good standing with the Missouri Secretary of State prior to filing a renewal. You can check your status or file with the Missouri Secretary of State at [www.sos.mo.gov](http://www.sos.mo.gov).

### SECTION 1 – GENERAL INFORMATION

**USDOT Number** – A USDOT number is required for operation in intrastate commerce in the state of Missouri.

**FEIN Number/Social Security Number** – An FEIN number is a federal Tax ID number. A sole proprietor who does not have an FEIN number should enter a Social Security Number.

**Legal Name** – This is the company name or legal name registered with the Missouri Secretary of State. This name **MUST** be the same as the name registered with the FMCSA and the Missouri Secretary of State’s Office, if applicable.

**Doing Business As (DBA) Name** – A DBA is a name that a company may use that is different from their legal company name. If using a DBA name, it **MUST** be registered with the Missouri Secretary of State. *Fictitious name registrations can be filed online at [www.sos.mo.gov](http://www.sos.mo.gov) or by calling 1.866.223.6535.*

**Principle Place of Business** – The principle place of business address is the location where the safety records of the company are kept or can be made available. This must be a physical location, not a PO Box.

**Mailing Address** – Enter the mailing address if different than the principal place of business address. This address may be a PO box.

### SECTION 2 – DECAL REQUEST

**Number** – Enter the number of each type of decal you are requesting.

**Amount Due** – Enter the total due (number times fee) for the type of decal you are requesting.

Intrastate Passenger Service Window Decal	Required for carriers transporting passengers wholly within Missouri whose vehicles have a seating capacity of 6 to 12 passengers.
Intrastate Operations Door Decal	Required for carriers transporting property wholly within Missouri or carriers transporting passengers wholly within Missouri whose vehicles have a seating capacity of more than 12.
72-Hour Permit	This permit takes the place of an intrastate decal. This permit <b>DOES NOT</b> replace the requirement for intrastate operating authority. Applicant <b>MUST</b> hold active intrastate authority.

### SECTION 3 – UCR INFORMATION

Motor carriers operating in both interstate and intrastate commerce must file and pay fees under the Unified Carrier Registration agreement. Intrastate renewal is not allowed for motor carriers registered with UCR.

### SECTION 4 – WORKERS’ COMPENSATION VERIFICATION

This section is **ONLY** to be completed by motor carriers transporting household goods. Select the appropriate box indicating the status of your workers’ compensation insurance.

### SECTION 5 – SIGNATURE

Verify the B-1R is complete and accurate. Provide your signature, title and date.