

Missouri Department of Transportation

Code: R05819

Title: Sign and Marking Engineer

Exemption Status: Exempt

Grade: 18

Job Description

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| Effective Date | 03-01-2008 |
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| Replaces (Effective Date) | 06-01-2005 |
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| General Summary | The sign and marking engineer serves as a liaison with the Central Office and districts for uniformity in signs and marking and assists in formulating specifications for traffic control equipment and materials. Responsibilities are performed under general supervision. |
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| Minimum/Required Qualifications | Bachelor's Degree: Civil Engineering Licensed as a Professional Engineer in the State of Missouri. Eight years of experience in highway or transportation engineering. |
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| Supervisory Responsibilities | Full Supervision |
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| Location | Central Office -Traffic |
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| Special Working Conditions/Job Characteristics | |
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Examples of Work

- (1) Maintains liaison with districts and the Central Office on signing and marking policies and processes, and administers a quality assurance program to ensure uniformity in processes.
- (2) Evaluates and makes recommendations regarding district requests for special signs, innovative roadway markings, and related traffic control requests.
- (3) Develops, interprets, or updates department policies and manuals on signing and marking.
- (4) Evaluates new traffic control products and makes recommendations on department usage.
- (5) Assigns and reviews activities of the sign and marking staff; directs sign shop operations and procedures.
- (6) Prepares specifications for material and equipment used by sign and marking section and the districts.
- (7) Prepares reports and correspondence as necessary.
- (8) Evaluates employee performance; makes recommendations on employment, promotion, transfer, disciplinary action, and discharge.
- (9) Performs supervisory responsibilities in a manner consistent with the department's Affirmative Action

Program.

- (10) Performs other responsibilities as required or assigned.

The Missouri Department of Transportation promotes an equal opportunity workplace that includes reasonable accommodation of otherwise disabled applicants and employees. Please see your manager should you have any questions about this policy or these job duties.