

**MISSOURI DEPARTMENT OF TRANSPORTATION
GENERAL SERVICES- PROCUREMENT
DISTRICT 6, 2309 BARRETT STATION RD,
BALLWIN, MO 63021**

REQUEST NO.	SL14-009-RW
DATE	July 2, 2013
PAGE NO.	1
NO. OF PAGES	10

SEALED BIDS, SUBJECT TO THE ATTACHED CONDITIONS WILL
BE RECEIVED AT THIS OFFICE UNTIL

10:00 a.m., Local Time, July 23, 2013

AND THEN PUBLICLY OPENED AND READ FOR FURNISHING
THE FOLLOWING SUPPLIES OR SERVICES.

**BIDS TO BE BASED F.O.B. MISSOURI DEPARTMENT OF
TRANSPORTATION**

Submit net bid as cash discount stipulations will not be considered

Location: Operations Complex

2309 Barrett Station Rd.

Ballwin, MO. 63021

THE BIDDER MUST SIGN AND RETURN BEFORE DATE AND TIME SET FOR OPENING.

BUYER: _Teresa(Terri) Mount
BUYER EMAIL:
Teresa.Mount@modot.mo.gov

BUYER TELEPHONE: 314-301-1431
BUYER FAX:
573-526-0016

SUPPLIES OR SERVICES

Provide roll off Container Service for accumulation and the purchase of scrap aluminum material

Components of Agreement: The Agreement between MHTC and the successful Bidder shall consist of: the IFB and any written amendments thereto, the "Standard Bid/Proposal Provisions, General Terms and Conditions and Special Terms and Conditions" that are attached to this RFB, the bid submitted by the Bidder in response to the RFB and the post-award contract agreement signed between the parties. However, MHTC reserves the right to clarify any relationship in writing and such written clarification shall govern in case of conflict with the applicable requirements stated in the RFB or the Bidder's bid. The Bidder is cautioned that its bid shall be subject to acceptance by MHTC without further clarification.

Return sealed bid to the address shown at the top of this page.

Note to Respondent: A vendor must be in compliance with the laws regarding conducting business in the State of Missouri. The compliance to conduct business in the state shall include but may not be limited to: Registration of business name, vendors MUST submit a bid/proposal that correctly and accurately identifies the company name that is registered to do business in the State of Missouri. The Missouri Department of Transportation reserves the right to reject any or all bids, and to accept or reject any items thereon and to waive technicalities. All bids must be signed with the firm name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled. No bids by telephone, telegram, or telefax, will be accepted.

In compliance with the above invitation for bids, and subject to all conditions thereof, the undersigned offer and agrees to furnish and deliver any or all the items on which prices were quoted within 20 days after receipt of notification.

Date: _____
Telephone Number: _____
Firm Address: _____
E-Mail: _____

Firm Name: _____
Responsible Officer Title: _____
Signature: _____

INTRODUCTION AND GENERAL INFORMATION

1.1 Introduction:

- 1.1.1 This Request For Bid seeks bids from qualified organizations to provide a roll off container for the accumulation and purchase of scrap aluminum at the Operations Complex in the St. Louis District.
- 1.1.2 Limits of this project are as described in Scope of Work.

Each bid must be mailed or hand delivered in a sealed envelope to Ms Teresa (Terri) Mount, Procurement Unit, Operations Complex, 2309 Barrett Station rd., Ballwin, Mo. 63021.

All questions regarding the RFB shall be submitted to Ms.Teresa (Terri) Mount. Bids must be returned to the office of Ms Mount no later **than 10:00 a.m., Local Time, July 23, 2013.**

RFB Coordinator:

**MsTeresa (Terri) Mount (Title) Sr. Procurement Agent
Missouri Department of Transportation
2309 Barrett Station Road, Ballwin, MO. 63021**

**PHONE: 314-301-1431
FAX: 573-522-0016
EMAIL: Teresa.Mount@modot.mo.gov**

1.2 General Information:

The intent of this Invitation to Bid is to obtain pricing for scrap aluminum removal and recycling for MoDOT Barrett Station Location.

1.2.1 Organization - This document, referred to as a Invitation for Bid (IFB), is divided into the following parts:

- 1) Introduction and General Information
- 2) Scope of Work-
- 3) Bid Submission
- 4) Pricing Page(s)

2.0 SCOPE OF WORK

SL14-009-RW

2.0 General Requirements:

- 2.0.1 This Invitation to Bid is to obtain pricing and roll off container for the accumulation of scrap aluminum material as generated by the St. Louis District signing/ striping department and miscellaneous aluminum objects scrapped by the Department.
- 2.0.2 The contractor shall provide all deliverables/services to the sole satisfaction of MoDOT.
- 2.0.3 Unless otherwise specified herein, the contractor shall furnish all material, labor, facilities, equipment, and supplies necessary to provide the deliverables/services required herein.
- 2.0.4 The contract period will for six (6) months and will include two possible one-year options , to be exercised at the sole discretion of MoDOT.

A. Description

- 2.1 The contractor shall deliver an empty container to the Barrett Station Sign Shop at no charge to the District.
 - 2.1.1 Each empty container placed at the Barrett Station location must be accompanied by a weight ticket showing weight of empty container.
 - 2.1.2 Current requirements are 30-yard container, however requirements are subject to change.
 - 2.1.3 The Contractor will be required to pick up container within 48 hours upon notification and replace with an empty container.
- 2.2 Scrap Material primarily consists of discarded signs which may have printing on them. Also included will be damaged truck mounted attenuators or other miscellaneous aluminum product generally categorized as Old Aluminum Sheet and Cast.

B. Volume

- 2.3 Signing Department typically produces approximately 16,000 pounds (7 tons) of scrap sign material per month. This figure will increase during periods of high activity and does not include additional materials that may be added such as damaged TMA's or other.

C. Award/ Payment

- 2.4 MoDOT shall make award to the highest and best bid. MoDOT reserves the right to reject any and all bids. Bids will be based on the published American Metals Market Consumer buying Price, St. Louis, MO. Bidders shall indicate their "margin" on the enclosed pricing page. Award of bid will be based on the highest net price per gross ton (or pounds); therefore, the bidder with the lowest margin per gross ton, will receive the award.

Example: consumer buying Price, St. Louis (first effective day of the month)	\$205.00
Less Bidder's Margin (example)	<u>\$-30.00</u>
Bidder's Net price (per gross ton)	\$175.00

2.5 The MHTC assumes no obligation for equipment, supplies, and/or services provided .

2.6 Acceptable forms of payment are: Certified Cashier Check, Money Order, or a Company Check (with Bank Letter guaranteeing funds- MANDATORY). Checks shall be made payable to : Director of Revenue Credit Road Fund and sent to : Business & Benefits, 1590 Woodlake Dr., Chesterfield, MO. 63017-5712.

A separate report must also be submitted (via email) for each pick up to Teresa Mount , Sr. Procurement Agent, Teresa.Mount@modot.mo.gov, and must include the following information:

1. Date of Collection.
2. Check number for payment.
3. Description of material collected.
4. Copy of a dated certified weight ticket documenting the weight of the material.
5. Photocopy of the pricing page from the AMMI publication, St. Louis, MO. Showing the pricing being used.
6. Price per gross ton.
7. Total amount of payment.

2.7 The buyer indemnifies the Department from any liability when removing items. It is the Buyer's responsibility to obtain any over-length or over weight permits, as they are needed.

3.0 BID SUBMISSION

Bid Submission Information:

- 3.1.2 All bids must be received in a sealed envelope clearly marked **“SL14-009-RW Scrap Aluminum”**.
- 3.1.3 All bids must be received at the following address no later than **July 23, 2013 at 10:00 a.m., Local Time**.

The Missouri Department of Transportation
Procurement Division
Attn: Teresa (Terri Mount)
2309 Barrett Station Rd.
Ballwin, MO. 63021

- 3.1.4 The bidder may withdraw, modify or correct his bid after it has been deposited with the Department provided such request is submitted in writing and received at the location designated for the bid opening prior to the time specified for opening bids. Such a request received as specified will be attached to the bid and the bid will be considered to have been modified accordingly. No bid may be modified after the time specified for the opening of bids.

4. PRICING PAGE SL14-009-RW

4.1 The bidder shall provide a firm, fixed price in the table below for the original contract period for providing the deliverables/services in accordance with the provisions and requirements of this IFB

<i>Material</i>	<i>Category</i>	<i>Price</i>
Scrap aluminum (signs)	Loose Sheet	Bid Margin: \$
Truck Mounted Attenuators and Other	Old Aluminum Sheet and Cast	Bid Margin: \$

COMPANY: _____ **DATE;** _____

SIGNATURE: _____ **TITLE** _____