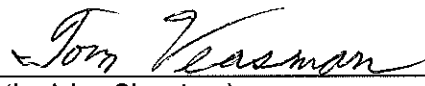


**Missouri Department of Transportation**  
*David B. Nichols, Director*

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**ADDENDUM 001**  
**Carpentry, Electrical and Mechanical Project/Maintenance Services**  
**Request for Bid 9-140328TV**

Bidders should acknowledge receipt of Addendum 001 (ONE) by **signing** and **including it** with the original bid. The due date for receipt of bids remains **unchanged** by this Addendum. Accordingly, the following clarifications, questions and answers are believed to be of general interest to all potential bidders. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority  Name: Tom Veasman Title: Sr. General Services Specialist
Bidder Signature	Department of Transportation  
(Signature of person authorized to sign)	(Authorizing Signature)
Date Signed:	Date Signed: March 21, 2014

Vendor Question:

What documents do I need to send as a response to this Request for Bid?

Response:

The following documents are required with your bid:

- 1) An original completed and signed cover page of the Request for Bid document.
- 2) Fully completed Pricing Page Sheets for any counties that you are interested in bidding. You are not required to return blank Pricing Page sheets for which you did not bid.
- 3) VENDOR INFORMATION & PREFERENCE CERTIFICATION FORM
- 4) Either/or:
  - a. ANNUAL WORKER ELIGIBILITY VERIFICATION AFFIDAVIT (corporations)
  - b. APPLICANT AFFIDAVIT FOR SOLE-PROPRIETORSHIP OR PARTNERSHIP

The following documents will need to be provided prior to award, but are not required with your bid:

- 1) A Certificate of Insurance meeting the Terms & Conditions of this RFB.
- 2) E-Verify documentation as discussed in the Terms & Conditions in the section titled "Prohibition of Employment of Unauthorized Aliens"

RFB Clarification:

The Mobilization Rate is intended to be used to assist the contractor in mobilizing his vehicle, tools, equipment, materials, supplies and manpower at the start of a project. The mobilization rate shall be paid for only one trip per project (one-way for one vehicle).

Vendor Question:

In paragraph "C" on the Bid Submission instructions it states: "Submit only the original signed copy of the bid," then in the next paragraph "D" it states: **"The Contractor's submitted bid response should include their original signed hardcopy bid documents PLUS either a photocopy of their original bid documents or for lengthy bids an electronic copy of the Pricing Sheets would be preferable (flash drive or CD)."**

Response:

Remove the sentence "Submit only the original signed copy of the bid." from Bid Submission, Paragraph C.

A second copy of your bid documents is requested to speed the process of calculating points and creating a bid tab for each county. In instances where vendors intend to bid many counties, an electronic version will allow us to Cut & Paste your bids directly into our bid tab.

Vendor Question:

How are points determined in each of the bid categories?

Response:

Provided below is an example of the points given to each vendor in determining the vendors to be awarded in a given county.

	<u>Prevailing Wage% Bid</u>	<u>Points Calculation</u>	<u>Points Awarded</u>
Vendor A:	110%	$(110/110) \times 40 \text{ points} =$	40
Vendor B:	150%	$(110/150) \times 40 \text{ points} =$	29.33
Vendor C:	135%	$(110/135) \times 40 \text{ points} =$	32.59

The above method of determining points for each vendor will be used in all four categories:

- |                      |           |
|----------------------|-----------|
| 1) Prevailing Wage % | 40 Points |
| 2) Maintenance Rate  | 30 Points |
| 3) Supplies Mark-up  | 15 Points |
| 4) Mobilization Rate | 15 Points |

The points from all four categories will be totaled for each vendor and the two vendors with the highest total points in a given county (for a given trade) will be awarded primary (1<sup>st</sup>) and contingency (2<sup>nd</sup>) awards.