

Missouri Department of Transportation

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## ADDENDUM 001 Request for Proposal Vehicle/Equipment RFP 6-141009LK

Offerors should acknowledge receipt of Addendum 001 (ONE) by signing and including it with the original proposal. The due date for receipt of proposal **has changed** by this Addendum. The receipt of proposals is due **October 15, 2014 at 2:00 PM local time**. Accordingly, the following clarifications, and or additional information, are believed to be of general interest to all potential Offerors. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority  Leann Kottwitz, CPPB General Services Senior Specialist
Contractor/Offeror Signature  <hr/> (Signature of person authorized to sign)	Department of Transportation  <i>Leann Kottwitz</i>  <hr/> (Authorizing Signature)
Date Signed:	Date Signed: 10/6/2014

### Question #1:

2.2.4. Bidder shall submit payment to MoDOT (deducting all applicable fees prior) and include a copy of the surplus sale information identified above along with the payment to MoDOT releasing possession of the vehicle/equipment to Buyer or Buyer's Representative, as provide for herein.

*Currently with all MODOT locations and other Missouri political subdivisions, we have been paying within 14-21 business days. This allows us to collect all funds from buyers, make sure all checks clear and get all funds to MODOT. Is this going to be acceptable to continue in this manner? The paid invoice will still be provided to MODOT as soon as payment has been received.*



*Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.*

www.modot.org

**Response:**

This paragraph is just stating the asset will not be released to the bidder (buyer) until the invoice is paid. The Contractor is acting as an agent for MoDOT & they are collecting the payment for us. It doesn't pertain to the vendor (agent) paying MoDOT. 14-21 days is fine.

**Question #2:**

2.2.9. If a Buyer's representative arrives to pick up the vehicle/equipment, he/she must provide the following before the item will be released:

Proof of Identification

Proof of Purchase (copy of receipt or bill of sale)

Proof of Authority of the representation from the buyer in a form acceptable to MODOT. Any such authority shall specifically describe the exact vehicle/equipment that is being released (VIN#, make, model, etc....) This authorization shall be notarized.

*Currently we have buyers provide a copy of the paid invoice and we also send the paid invoice to the MODOT location. If a transport company is hired, we do ask they bring the paid invoice as well, but we don't ask them to notarize it. Many times the pick-up is set up by a Central office location and the driver might be routed from other areas and not have the ability to pick up something that is notarized.*

**Response:**

Please remove the language "This authorization shall be notarized".

**Question #3:**

2.2.10. MODOT representative will sign the Certificate of Title (if applicable) and fill in the sale information and odometer reading upon the release of the vehicle/equipment.

*Currently we are taking the burden off of MODOT employees by distributing the titles for you. Is this something you would like us to continue to assist with?*

**Response:**

The Offerors can distribute the signed titles as long as a MoDOT employee (those designated in the Delegation of Authority) has signed the title. No external parties have the authority to sign on behalf of MoDOT.