

Missouri Department of Transportation
Patrick McKenna, Director

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ADDENDUM 001
RFP 6-161129LK Compliance Oversight of MoDOT's FTA Grant
Sub-Recipients

Offerors should acknowledge receipt of Addendum 001 (ONE) by **signing** and **including it** with the original proposal. The due date for receipt of proposals has not changed by this Addendum. The following changes shall be included as mandatory requirements for this solicitation. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority Leann Kottwitz Senior General Services Specialist
Contractor/Offeror Signature _____ (Signature of person authorized to sign)	Department of Transportation Leann Kottwitz <i>Leann Kottwitz</i>
Date Signed:	Date Signed: November 18, 2016

Question:

The RFP states that *MoDOT has the responsibility to ensure that sub-recipient agencies of those FTA funds flowing through MoDOT comply with FTA's grant terms and conditions*. Does the offeror assume any contractual liability for non-compliant sub-recipient agencies?

Response:

Yes. Ultimately it is the responsibility of MoDOT to ensure sub-recipients who receive federal funding are complying to federal rules. This is an area of review during the State Management Review performed by FTA every 3 years.

Question:

Is it incumbent upon the offeror to successfully move non-compliant sub-recipients (regarding grant terms and conditions) to compliant status?

Response:

We will perform the review and determine the deficiencies necessary to be federally compliant. It is intended to move non-compliant sub-recipients to compliant status.

Question:

The RFP states that *due to MoDOT's recent agency-wide staffing reductions ... along with FTA's expanded oversight obligations, the Transit Section has not kept pace with the desired degree of on-site reviews of sub-recipients*. Will you identify the total number of MoDOT sub-recipient agency grants requiring reviews in the most recent year, and (within that number) the total number of MoDOT sub-recipient agency grants in compliance in the same most fiscal year as determined by MoDOT?

Response:

MoDOT has approximately 250 sub-recipients. Most are in the 5310 program with others in the 5311 and 5309 programs. All sub-recipients receive a review at a minimum once every 3 years. Approximately 80-85 reviews are performed per year.

Question:

Are there any vendors of record currently sub-contracted, or were there any vendors of record subcontracted in the most recent fiscal year by MoDOT, conducting reviews of sub-recipients?

Response:

Yes, Milligan & Co.

Question:

Will you be more specific regarding the RFP language, *on-site reviews of sub-recipients*? Can the offeror make good faith effort to communicate, obtain information, review information, and determine compliance status by electronic communication and correspondence, instead of on-site reviews (excepting instances of on-site review as determined by offeror)?

Response:

All sub-recipients will have an on-site review at a minimum, once every 3 years. The awarded consultant will be charged with communication, obtaining information, and review of information to determine compliance. Each year a risk analysis will be performed by MoDOT to determine the sub-recipients who will be reviewed.

Please note change below:

Sections 6, B, expenses (page 18 of 32) of the pricing page please delete the **total** column.

Expenses	Amount
Mileage per vehicle (regardless of number of riders)	\$0._____ / mile
Lodging	\$_____ - \$_____ / facilitator/day
Meals	\$_____ - \$_____ / facilitator/day or per diem as per firm \$_____/day
Miscellaneous (list-attach additional sheet if needed)	
Total	