

Missouri Department of Transportation
Kevin Keith, Director

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ADDENDUM 001 Request for Proposal FACILITIES ACCESS CONTROL SYSTEM (FACS) AND SERVICES RFP 6-130306RJ

Offerors should acknowledge receipt of Addendum 001 (ONE) by signing and including it with the original proposal. The due date for receipt of proposal has not changed by this Addendum. Accordingly, the following clarifications, and or additional information, are believed to be of general interest to all potential Offerors. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority Rebecca L. Jackson, CPPO, CPPB General Services Procurement Manager
Contractor/Offeror Signature _____ (Signature of person authorized to sign)	Department of Transportation <i>Rebecca L. Jackson</i> _____ (Authorizing Signature)
Date Signed:	Date Signed:02/22/2013

RFP QUESTIONS AND ANSWERS

The answer to each question immediately follows the question and is identified as "a."

1. Reference Section 2 Scope of Work, Page 6 – Where will the head-end access control servers be located? Will MoDOT provide rack space for new access control servers?
 - a. Jefferson City is desired but not required as this is the location of MoDOT servers. MoDOT will provide space, however, Offeror must describe space and service requirements for proposed equipment.



2. Reference Section 2 Scope of Work, Page 6 – Will MoDOT provide administrator workstations? How many system administrator licenses should be included in the bid?
 - a. Understanding that Offerors will have different workstation requirements for both administrators and operators, Offerors must provide complete details related to workstation/electronic system requirements/configurations along with a unit cost for each. MoDOT will determine if it is in our best interest to purchase these using other resources versus the equipment offered. If the required systems are standard equipment we already own or can purchase at a lower cost, we may not purchase the offered equipment.
3. Reference Section 2 Scope of Work, Page 6 – Will MoDOT provide operator workstations? How many operator licenses should be included in the bid?
 - a. See the response to question 2. Offerors must provide a unit cost for all required licenses and any proposed cost reductions based upon the quantity purchased. MoDOT shall determine the number of licenses to be purchased based upon the complete package offered.
4. Reference Section 2 Scope of Work, Page 6 – Will MoDOT provide badging workstations and printers? How many badging licenses should be included in the bid?
 - a. Offerors must provide a unit cost for all required licenses/equipment and any proposed cost reductions based upon the quantity purchased. This must also include a detailed description of equipment requirements. MoDOT shall determine the number of licenses to be purchased based upon the complete package offered. MoDOT will determine if it is in our best interest to purchase the equipment offered or from other resources. If the required systems are standard equipment we already own or can purchase at a lower cost, we may not purchase the offered equipment.
5. Reference Section 2 Scope of Work, Page 6 – Can bidders assume MoDOT will provide primary 120 VAC power to the new access control panels? If MoDOT will not provide primary power, what distance should bidders estimate from the new access control panels to available power source?
 - a. MoDOT is responsible for providing 120 V circuits to all control panels.
6. Reference Section 2 Scope of Work, C, 5, Page 8 – Is the Offeror to assume that all network communications hardware, software, support agreements are existing and can be re-used for this project including; Ethernet switches, patch panels, uninterruptable power supplies and rack enclosures?
 - a. MoDOT will provide the Offeror with a CAT5 Ethernet cable, the other end is a direct connection to our network. If Offerors propose a device a large distance from the network, Offeror is responsible for getting the controller connected to the MoDOT network. Will there be a hard connection at all locations? Yes, if your proposal is going to use wireless bridges to connect the controller to the network, MoDOT must approve it is compatible with our system.
7. Reference Section 3 Agreement Requirements, Page 13 – Please provide a sample contract agreement and the general conditions for this project.

- a. Our standard service agreement is attached to the addendum, however, modifications based upon the RFP and Offer will be made at the time of award and execution.
8. Reference Section 3 Agreement Requirements, Page 13 – What type of payment terms are anticipated for this project? S
 - a. See section 2 Scope of Work, Paragraph F on page 12.
9. Reference Exhibit 1, Page 28 – 39 – Within the Notes column of Exhibit 1, there are several site locations where the terms “possible” or “future” are used.
 - a. Disregard all information in the notes column on Exhibit 1. Should the Offeror assume that these terms refer to existing doors that the Offeror is required to install new FACS hardware to secure and control access through the door. No, MoDOT does not have a comprehensive list of all current equipment. Please clarify.
10. Reference Exhibit 1, Pages 28 – 39 – Are we to assume that the door and gate quantities listed in Exhibit 1 refer to existing doors that have existing FACS card readers, please clarify?
 - a. No..
11. Reference Exhibit 1, Pages 28 – 39 – Within the Notes column of Exhibit 1, it appears that not all the doors have existing card readers. If this is the case, should the Offeror assume that the doors that do not have card readers are monitored for the position of the door only. Please clarify.
 - a. No, MoDOT does not have a comprehensive list of all current equipment. Disregard all information in the notes column on Exhibit 1.
12. Reference Exhibit 1, Pages 28 – 39 – Please advise if MHTC will revise and re-issue Exhibit 1 as a result of any changes resulting from the responses to Offeror’s questions?
 - a. The only changes to Exhibit 1 are to disregard the “Notes column.” MHTC will not issue a revised exhibit 1.
13. Reference Exhibit 1, Price Sheet, Pages 40-49 – Where should bidders include the cost for the head-end access control system software, licenses and server(s) in the price sheet?
 - a. Exhibit 2 was actually the pricing sheet, not Exhibit 1. Disregard the original Exhibit 2. A new pricing page will be developed and issued as Addendum 2 no later than the end of business February 28, 2013. Additionally, Section 5 of the RFP on page 25 also contained a price sheet for equipment expenditures and service fees with the provision that if additional space was required Offeror could include additional sheets.
14. Reference Exhibits 1 and 2, Pages 28 – 49 – Please provide Exhibits 1 and 2 in excel format.
 - a. This information will not be provided in an excel format.

15. Reference General – What is the Engineer’s Estimate or budget for this project?
 - a. There isn’t one at this time. The funding will be based upon acceptance and approval of the lowest and best proposal as well as funding availability.

16. Reference General – Will the chosen contractor be required to obtain and pay for any permits on this project? Please list the anticipated types of permits and associated fees if applicable.
 - a. Local building permits are not required when work is performed at MoDOT owned facilities.

17. Reference General – Can you provide any information on the type of FACS that you are currently using? For example, what manufacture and model for each of the regions?
 - a. See the information below:
 - Kansas City District purchased their system from Honeywell in 1998. Stanley Security purchased Honeywell several years ago. The current software is EBI. All hardware and controllers are purchased through Stanley and are compatible with EBI.
 - Northeast District currently has a system at two of their locations only. The Main Office in Hannibal and the Regional Office in Macon. They believe all mag locks and prox readers are industry standard and interchangeable with other software. The prox readers are made by Mercury and the prox cards are HID. One mag lock is an Assa Abloy. Software is B.A.S.I.S. – Best Access Systems Integrated Solutions purchased by Stanley. They have Basis V Series locksets.
 - Northwest District currently uses Facility Commander Wnx, Edition 7.5.1. Professional Client. They have four client licenses, 1 photo imaging license, sixty-four reader licenses, thirty-two camera licenses. Video equipment supported is GE. District also utilizes HID Prox II cards.
 - Southwest District Eight buildings at the Springfield Maintenance Complex have one electric strike per building (monitored by Stanley). The District Office has one mag and one electric strike (monitored by Stanley). Springfield garage has two mag and two electric strikes (monitored by Stanley). The Carthage and Joplin Regional Office both have Best Lock keypads that allow access in each of these buildings (these are not tied to a monitoring service). Branson RE, Springfield RE, Clinton RE, and the Nevada RE offices all have local alarm systems that are monitored by ADT or a local security company. The Conway Welcome Center has alarms tied to the keypads in each building. The Conway Welcome Center's and the RE Buildings do not have electric strike or mag locks.
 - Southeast District has Secura Key Controller system. Two door access controller panels with RK-WM Proximity Readers (Existing = 8 at District Office, 8 at Garage, 4 at Gates, 2 at Regional Offices and 2 at

Maintenance Buildings. Future = 8 at Regional Offices and 6 at Construction Offices) . They also have Secura Key RK 600e stand along proximity access controller (Existing = 1 at District Office, 6 at Construction Offices and 28 at Maintenance Buildings. Future = 22 at Maintenance Buildings)

- Central Office uses a mag lock system purchased through/installed by Sonitrol (and then Stanley after Sonitrol was purchased by Stanley). The system currently has approximately 182 doors (interior, exterior) on 9 locations around Jefferson City. The system uses a 26 bit Wiegand access card (or keyfob). Most of the system doors use "crash bar" forms of exit while others use a "push button" door release. The system doors may be locked immediately by the use of emergency "lock down" switches which control up to 3 doors at each switch.
- Central District has Sonitrol and DCS equipment at the district office monitored by Stanley. HID access cards are used for mag locks on access doors. Additional Sonitrol alarm systems are used at four remote locations. Only door alarms and they are not access controlled at this time. These are also monitored by Stanley.
- Saint Louis uses Stanley Security and Access Control at 9 facilities and Interface Security at 3 facilities.

18. What are the requirements for the separate employee photo identification, as most access control systems allow you to store an employee picture in a personnel record?
 - a. We are aware an employee photo can be stored in a security system personnel record, however, a photo identification card is required at MoDOT. Additionally, MoDOT does not desire the photo identification and security access device be the same or single device. This is a desired feature and not a required feature per section 2, paragraph B, page 7. Offerors should respond accordingly.
19. Do you require that proximity badges be printed and issued centrally, or do you require that remote locations have the ability to print and issue proximity badges?
 - a. MoDOT did not express a minimum requirement as it relates to the number or location of proximity badge printers. In section 2, paragraph B, page 7 it simply states – “The solution offered must accommodate the issuance of photo and security identification devices within twenty-four hours of notification.” Offeror should respond accordingly. Also see response to #4 above.
20. Are all of the access control doors listed in the tables provided existing access control doors with electrified door hardware?
 - a. No.
21. Are all of the access control counts listed in the table by location currently installed and operational?

- a. No.
22. Is there currently video surveillance installed that you would like to integrate with the access control system? If so, what are the model and manufacturers?
- a. Some districts and central office utilize video surveillance. This is most generally at district offices, RE offices, project offices and high risk maintenance facilities. This was not a required service in the original RFP, however, MoDOT will solicit hardware and service pricing in the revised pricing sheet.
23. Do you require integration with intrusion detection and fire suppression systems per location?
- a. Some districts and central office utilize intrusion detection and fire suppression systems. This is most generally at district offices, RE offices, project offices and high risk maintenance facilities. This was not a required service in the original RFP, however, MoDOT will solicit hardware and service pricing in the revised pricing sheet.
24. Is the existing access control system cabling aggregated back to central access control panel locations per location, or is there door controllers located at each door location?
- a. This differs by location and facility type.
25. Do you currently use the same type / model of proximity card across all locations? If so, what is that manufacturer and model of proximity card?
- a. No. See response to #17 above.
26. Is there a network cabling standard that the integrator would have to adhere to if integrator has to pull CAT6 cable for a network drop to a FACS controller? Example: Berk-Tek/Ortronics, LanMark 1000 CAT6 solution?
- a. Cat5E Plenum cable, TIA/EIA standards 568-B
27. Does MoDOT require new FACS proximity ID cards for the new system?
- a. The new pricing page will include a line item for proximity/ID cards with incremental pricing discounts.
28. Do you want to print holders names and picture directly to the FACS proximity ID card?
- a. See response to #18 above. Some MoDOT locations desire the ability to print the name on the ID and some do not. There is no minimum requirement in the RFP for the inclusion or exclusion of name.
29. If new proximity ID cards are required, what quantity does MoDOT require?
- a. See response to #27 above and the new pricing sheet.
30. During the meeting it was said that you would like a price for integrating existing CCTV cameras into the new FACS system, is this correct?

- a. If it is, what type of integration do you require, and how many and what type of cameras do you currently have and where are they? See #22 above.
- 31. Do you want to have door contacts on all FACS doors, including overhead doors?
 - a. This will vary statewide and will be addressed using the new pricing page.
- 32. Will the contractor be required to adhere to NFPA 101 Life Safety Code Section 7.2.1.6.2. Access-Controlled Egress Doors?
 - a. Yes, understanding maintenance facilities do not generally house more than 50 or provide access to the public.
- 33. Is there rack space available at the different sites for installation of the FACS local controllers? If not, is there wall space for the installation?
 - a. Rack space is not guaranteed. MoDOT prefers wall mount options.
- 34. Is there an existing database of employees that can be imported into the FACS database?
 - a. MoDOT can provide a flat ascii file of current employees, it will only contain employee name, not any card access or other information.
- 35. Does MoDOT require visitor badges as part of the FACS?
 - a. The system offered should allow the ability to create visitor badges.
- 36. Will there need to be any long range readers or stanchions required for the 50 gates and garage doors?
 - a. Yes, in some locations.
- 37. Should the bid price include the removal of any existing access control equipment?
 - a. Yes, however, MoDOT will retain ownership of all salvaged equipment. Contractor may be authorized to re-use salvaged equipment as agreed to by the project manager throughout the project.
- 38. How many facilities will require training? (Single location or training at every site?)
 - a. Offerors should provide a training plan that will effectively reach all users in a cost efficient manner. This may include on-line video training, train the trainer, written instructions, etc. The Offeror is required to train one representative from each region (7 districts and central office) on the full operational features of the system offered and 5 to 10 employees per region on general use and functionality. The regional representative will be the individual responsible for administering the system in their region.
- 39. Please clarify the number of badging stations. Is it eight – 7 district offices and one central office?
 - a. See response to #19 above.

40. Will there be an ongoing data connection to the State of Missouri database for employee updates or is the initial database import going to be the only connection?
 - a. The solution should contain the mentioned database, an initial import of employee names can be provided, but it would need to populate a database within the new system. If the proposed solution can integrate with Microsoft's Active Directory, please explain this in your response.

41. On page 12 in Paragraph F it states that the Offeror shall be paid for successful installation when the MHTC has successfully tested and/or reviewed all the components, functions, features, and/or documentation that encompasses the scheduled deliverables per district. It is MoDOT's intention to withhold 100% of the payment until the entire Kansas City District is complete or will you be making progressive payments as the project moves forward and buildings are brought on line?
 - a. Payment will be made as stated in the referenced section.

42. Section 2, C, 3, Page 8 – Since the Offeror will be connecting all network devices to the existing MHTC network, will MHTC make Power Over Ethernet (POE) ports available for the Offeror to use?
 - a. No, if POE ports are required this should be itemized within the proposal.

43. Section 2, C, 7, Page 9 – Does MHTC currently have MS Windows and SQL Server licenses available for use by Offeror?
 - a. No, if the solution requires such software licenses, the cost must be included in the proposal.

44. Section 2, E, 13, Page 11 – Will the Offeror be required to provide formalized training during hours other than Monday through Friday, 8 a.m. to 5 p.m. for those MHTC employees assigned to other shifts?
 - a. No

45. Section 2, G, Warranty and Support, Page 12 – Approximately how many service call does MoDOT currently make per year? Can this estimated number of calls be used as the basis for bidders?
 - a. This information is unknown. After complete installation and testing period is complete, the company should have a standard maintenance agreement with hourly rates, service fees, etc.

46. Section 4, C Evaluation Criteria and Process, Page 23 – What total cost amount will be used to calculate the Cost Points awarded? There does not appear to be a Grand Total Item shown in the pricing sheets. Will a Grand Total line be added to the pricing sheets for evaluation purposes?
 - a. This will be addressed in the revised pricing pages.

47. Will MHTC provide the Offeror with any and all existing FACS as-built floor plan drawings in electronic format upon contract award?
 - a. No.

48. Can you provide information on existing locking hardware at each of your facilities? (Door and hardware schedules for each location)
 - a. No. This varies statewide.
49. Are floor plans for each location available?
 - a. No
50. Do you have automatic ADA openers on any of your facilities for American's with Disabilities Act...and at which locations/doors?
 - a. Yes, this varies by district and central office.
51. Does MoDot have a hardware standard (brand) for your facilities within the organization?
 - a. To be answered in Addendum 2.
52. Do the locations have existing masterkey systems in place? If so, where are they administered and by whom?
 - a. Yes, most use BEST Access Systems and is administered by MoDOT staff.
53. What does the building description or "office type" GS and PO mean on the district location breakouts? (example; Kansas City District Garage is GS and Kansas City Truman Road Constr is PO).
 - a. GS = General Services Building (district garage). PO = Project office.

A new pricing page format will be issued with Addendum 2 no later than the end of business, February 28, 2012.

CCO Form: GS09
Approved: 07/05 (BDG)
Revised: 02/10 (AR)
Modified:

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
CONTRACT SERVICES AGREEMENT**

THIS AGREEMENT is entered into by (Contractor's Name) (hereinafter, "Contractor") and the Missouri Highways and Transportation Commission (hereinafter, "Commission").

WITNESSETH:

WHEREAS, the Commission has selected the Contractor to perform *non-professional / professional* [select only one type, remove italics formatting and then delete this note] services in the nature of [Describe the services to be rendered]; and

WHEREAS, the Contractor represents that it is qualified in its field of expertise to competently provide such services.

NOW, THEREFORE, in consideration of the mutual promises, covenants, and representations contained herein, the parties agree as follows:

(1) SCOPE OF SERVICES:

(A) The services covered by this Agreement shall include furnishing all personnel and the equipment, material and all other things necessary for [Describe the services to be rendered].

(B) The specific services to be provided by the Contractor are set forth in Exhibit I to this Agreement, titled "Scope of Services," which is attached hereto and made a part of this Agreement, which also referenced in RFP/RFB #####. In addition, the Contractor shall comply with Exhibit II to this Agreement, titled "General Terms and Conditions and Special Terms and Conditions," which is attached hereto and made part of this Agreement.

(2) ADDITIONAL SERVICES: The Commission reserves the right to direct additional services not described in Exhibit I as changed or unforeseen conditions may require. Such direction by the Commission shall not be a breach of this Agreement. In this event, a supplemental agreement will be negotiated and executed prior to the Contractor performing the additional or changed services, or incurring any additional cost therefore.

(3) NONSOLICITATION: The Contractor warrants that it has not employed or

retained any company or person, other than a bona fide employee working for the Contractor, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the Commission shall have the right to annul this Agreement without liability, or in its discretion, to deduct from this Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

(4) FEES: The amount to be paid to the Contractor by the Commission as full remuneration for the performance of all services called for in this Agreement is _____dollars (\$___), which is shown in Exhibit III, "Pricing Page", attached hereto and made a part of this Agreement.

(5) NONDISCRIMINATION CLAUSE: The Contractor shall comply with all state and federal statutes applicable to the Contractor relating to nondiscrimination, including, but not limited to, Chapter 213, RSMo; Title VI and Title VII of the Civil Rights Act of 1964 as amended (42 U.S.C. Sections 2000d and 2000e, *et seq.*); and with any provision of the "Americans with Disabilities Act" (42 U.S.C. Section 12101, *et seq.*).

(6) EXECUTIVE ORDER: The Contractor shall comply with all the provisions of Executive Order 07-13, issued by the Honorable Matt Blunt, Governor of Missouri, on the sixth (6th) day of March, 2007. This Executive Order, which promulgates the State of Missouri's position to not tolerate persons who contract with the state engaging in or supporting illegal activities of employing individuals who are not eligible to work in the United States, is incorporated herein by reference and made a part of this Agreement.

(A) By signing this Agreement, the Contractor hereby certifies that any employee of the Contractor assigned to perform services under the contract is eligible and authorized to work in the United States in compliance with federal law.

(B) In the event the Contractor fails to comply with the provisions of the Executive Order 07-13, or in the event the Commission has reasonable cause to believe that the Contractor has knowingly employed individuals who are not eligible to work in the United States in violation of federal law, the Commission reserves the right to impose such contract sanctions as it may determine to be appropriate, including but not limited to contract cancellation, termination or suspension in whole or in part or both.

[Drafter's Note: If applicable to extend the application of the EO to the subcontractors as well as contractors, use the following paragraph. Delete this note when agreement is complete and ready for execution.]

(7) INCORPORATION OF PROVISIONS: The Contractor shall include the provisions of paragraph 6 of this Agreement in every subcontract. The Contractor shall take such action with respect to any subcontract as the Commission may direct as a means of enforcing such provisions, including sanctions for noncompliance.

(8) DISPUTES UNDER THIS AGREEMENT: The Commission's representative will decide all questions which may arise as to the quality, quantity, and acceptability of services performed by the Contractor and as to the rate of progress of the services; all questions which may arise as to the interpretation of the plans and specifications; all questions as to the acceptable fulfillment of the Agreement on the part of the Contractor; the proper compensation for performance or breach of the Agreement; and all claims of any character whatsoever in connection with or growing out of the services of the Contractor, whether claims under this Agreement or otherwise. The Commission representative's decisions shall be conclusive, binding and incontestable.

(9) SUCCESSORS AND ASSIGNS: The Commission and the Contractor agree that this Agreement and all agreements entered into under the provisions of this Agreement shall be binding upon the parties hereto and their successors and assigns.

(10) INDEMNIFICATION: The Contractor shall defend, indemnify and hold harmless the Commission, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the Contractor's performance of its obligations under this Agreement.

(11) VENUE: It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this Agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

(12) AUDIT OF RECORDS: The Contractor must maintain all records relating to this Agreement, including but not limited to invoices, payrolls, etc. These records must be available at all reasonable times at no charge to the Commission and/or its designees or representatives during the period of this Agreement and any extension thereof, and for three (3) years from the date of final payment made under this Agreement.

(13) WORK PRODUCT: All documents, reports, exhibits, etc. produced by the Contractor at the direction of the Commission and information supplied by the Commission shall remain the property of the Commission.

(14) CONFIDENTIALITY: The Contractor shall not disclose to third parties confidential factual matter provided by the Commission except as may be required by statute, ordinance, or order of court, or as authorized by the Commission. The Contractor shall notify the Commission immediately of any request for such information.

(15) SOLE BENEFICIARY: This Agreement is made for the sole benefit of the parties hereto and nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Commission and the Contractor.

(16) AMENDMENTS: Any change in this Agreement, whether by modification

or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representative of the Contractor and the Commission.

(17) ASSIGNMENT: The Contractor shall not assign, transfer or delegate any interest in this Agreement without the prior written consent of the Commission.

(18) BANKRUPTCY: Upon filing for any bankruptcy or insolvency proceeding by or against the Contractor, whether voluntarily, or upon the appointment of a receiver, trustee, or assignee, for the benefit of creditors, the Commission reserves the right and sole discretion to either cancel this Agreement or affirm this Agreement and hold the Contractor responsible for damages.

(19) CANCELLATION: The Commission may cancel this Agreement at any time for a material breach of contractual obligations or for convenience by providing the Contractor with written notice of cancellation. Should the Commission exercise its right to cancel the contract for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the Contractor.

(20) COMMISSION REPRESENTATIVE: The Commission's (Authorized Person) is designated as the Commission's representative for the purpose of administering the provisions of this Agreement. The Commission's representative may designate by written notice other persons having the authority to act on behalf of the Commission in furtherance of the performance of this Agreement.

(21) SECTION HEADINGS: All section headings contained in this Agreement are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.

(22) LAW OF MISSOURI TO GOVERN: This Agreement shall be construed according to the laws of the state of Missouri. The Contractor shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

[Drafter' Note: Use the following paragraph as applicable when services consist of or include highway construction. Delete this note when agreement is complete and ready for execution.]

(23) STANDARD SPECIFICATIONS: All work and services provided by the Contractor pursuant to this Agreement shall be in accordance with the Commission's *Standard Specifications for Highway Construction, Standard Plans for Highway Construction, Manual on Uniform Transportation Control Devices* and the *Approved Products List for Traffic Signals and Highway Lighting*.

(24) CONTRACT PERIOD: The initial contract period is from *(Insert date)* to *(Insert date)*.

[Drafter's Note: Use the following paragraph if renewal option was specifically

outlined in the RFP or other Bidding documentation. Delete this note when agreement is complete and ready for execution.]

(25) RENEWAL INFORMATION: The contract shall not bind, not purport to bind, the Commission for any contractual commitment in excess of the original contract period. The Commission shall have the right, at its sole option, to extend the contract for (*Insert renewal periods and time lengths*), or any portion thereof. In the event that the Commission exercises its options to extend the contract, such extension must be accomplished by a formal contract amendment signed and approved by the duly authorized representative of the Contractor and the Commission.

[Remainder of Page Intentionally Left Blank.]

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below:

Executed by the Contractor the _____ day of _____, 20____.

Executed by the Commission the _____ day of _____, 20____.

MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION

By _____

By _____

Title: _____

Title: _____

ATTEST:

ATTEST:

Secretary to the Commission

Title: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Commission Counsel

Title: _____