

ADDENDUM 001
REQUEST FOR BID
Chainsaw Safety Prevention Maintenance & Operation Training
RFB # 5-161018LK

Bidders should acknowledge receipt of Addendum 001 (ONE) by signing and including it with the original bid. The due date for receipt of bids **has changed by this Addendum and is due at 2:00 p.m., Central Time, November 2, 2016.** The following changes shall be included as mandatory requirements for this solicitation. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority Leann Kottwitz Senior General Services Specialist
Bidder/Offeror Signature (Signature of person authorized to sign)	Department of Transportation Leann Kottwitz (Authorizing Signature)
Date Signed:	Date Signed: October 17, 2016

Question:

Who has provided MoDOT and MHTC with this training in the past?

Response:

In the past training has been provided by in-house trainers. MoDOT has also received training from an outside vendor; the instructors name is Joe Glenn.

Question:

How has MoDOT and MHTC received this type of training in the past?

Response:

In-house training and contracted training.

Question:

Does the service provider need to be pre-qualified or registered with MoDOT or MHTC to be considered for the award?

Response:

MO BUYS Vendor Link:

All potential bidders need to go out to MissouriBuys and get registered to do business. MoDOT



will be moving to this new electronic bidding system and we want your firm to be registered so you will be able to receive future bids. Thank you

<https://missouribuys.mo.gov/vendors/index.html>

Question:

Can sub-contractors be used by the prime to provide all of or part of the services?

Response:

Only at MoDOT's approval.

Question:

What qualifications does the service provider need to have as it relates to providing this service to you?

Response:

The bidder needs to be qualified to provide the services listed in 2.2.1. Please submit your past experience and at least three references with email addresses.

Question:

The RFP doesn't mention the requirements for the bid packet. What documents do you want in our bid packet? Do you only want the price sheet?

Response:

Please provide the pricing page and the introduction page and documentation for past experience and references along with your training materials.

Question:

Work orders will be awarded based on location only. If that is the case, what role does price play in this RFP? What role do experience, certifications and capabilities of the service provider play?

Response:

This is a multiple award bid, and price is a significant part of award or rejection of the bid.

Question:

If work orders are awarded based on location, and sub-contractors are used, then whose location will be used in determining who gets the work order, the primes address or the subs address?

Response:

We would only award to the prime not the subs.

Question:

Our company has multiple locations; will the work order be issued based on the contractor's closest location, or will we need to identify one location for the RFP?

Response:

You need to identify which locations you can provide services to, see bottom of the pricing page.

Question:

The pricing page asks for a firm fixed price for year one, then a maximum price for the option years. Can you explain the reasoning for this difference?

Response:

The renewal options are not a guarantee of service so we ask for the maximum price we may have to pay as in the terms of the bid.

Question:

What are the minimum number of attendees and the maximum number of attendees per safety training session?

Response:

Please indicate how many you can accommodate.

Question:

What type of training session will be requested? Our chainsaw safety course is a 2 day course for up to 12 attendees. Do you have a course outline that we will work from?

Response:

We are asking you to provide your course outline. We listed length of training under 2.2.1.

Question:

The RFP asks for limb removal from a bucket truck. Do you require fall protection training as well? Limbs also need to be rigged down with ropes in these situations. Do you want this covered and to what detail? This is getting into a tree climbers safety course with ropes, slings, knots, and rigging equipment.

Response:

Please list the training you provide and the cost associated with each of the specialized training.

Question:

The RFP asks for whole tree removal training. How detailed do you want this to be? It is a broad subject that includes power lines, heavy equipment training, etc.

Response:

This is up to the bidder.