

ADDENDUM 004

REST AREAS, WELCOME CENTERS AND TRUCK PARKING MANAGEMENT SERVICES

Request for Proposal # 6-160630RJ

Firms should acknowledge receipt of Addendum 004 (FOUR) by **signing** and **including it** with the original proposal. The due date for receipt of proposals is **unchanged** by this Addendum. The following changes shall be included as mandatory requirements for this solicitation. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority Rebecca L Jackson, CPPO, CPPB Procurement Manager
Firm Signature <hr/> (Signature of person authorized to sign)	Department of Transportation <i>Rebecca L. Jackson</i> (Authorizing Signature)
Date Signed:	Date Signed: June 20, 2016

Clarifications:

Addendum 001, Section 2.2.2.1 Janitorial Contracts, Attachment J- Schedule of Values

Section 2.2.2.1 states that janitorial services shall be subcontracted through a competitive bid process. MoDOT further provides attachment J- Schedule of Values, which shall be submitted with the Offeror's proposal.

1. Attachment J provided by MoDOT contains non-janitorial services in the schedule evaluation list; is it the Department's intent to require non-janitorial services to be performed by Sheltered Workshops? If so, will the department amend the RFP language accordingly? **This was simply an example and the Offeror is to determine those non-janitorial services desired. At a minimum, Janitorial Services shall be subcontracted through a competitive bid.**
2. Is it the intent of MoDOT to require a schedule of values be submitted with the proposal for all contract services outside of janitorial services? If so, will the department please amend the RFP language accordingly? **No, only for the competitively sought Janitorial Services.**

Addendum 001, Section 2.2.2.1 Janitorial Contracts, Attachment J- Schedule of Values

Section 2.2.2.1 states that janitorial services shall be subcontracted through a competitive bid process. MoDOT further provides attachment J- Schedule of Values which shall be submitted with the Offeror's proposal.

3. Attachment J provided by MoDOT contains a column to fill in Hours Per Month for each work activity and a column for Total Cost Per Month for each work activity. All contract services are not performed each month of the year; will the department please clarify which month of the year the Schedule of Values is intended to cover? Non-clarification can lead to multiple subcontractors submitting differing schedules of work activities which will impact the required RFP bid evaluations. **The purpose for the use of the schedule of values is to ensure fair evaluation of the janitorial services to be provided. If other services are requested and responded to, those must be fairly evaluated as well. The Offeror shall determine the format and services to be competitively bid but at a minimum must include janitorial services.**
4. Attachment J provided by MoDOT contains a column to fill in Hours Per Month for each work activity and a column for Total Cost Per Month for each work activity. Will the department please clarify evaluation expectations should a Janitorial subcontractor submit a Schedule of Values for multiple Facility locations (Group) while another competitor submits a Schedule of Values for a single location (Pair)? These two Schedules are not comparable in accordance with the current RFP requirements. **Per the pricing page, rates for each location are to be provided. While Offerors must bid the entire state, there can be multiple janitorial providers within a group and should be evaluated accordingly.**
5. Does this RFP require that all Janitorial subcontractors submit a price proposal for all contract Facilities in order to compare and evaluate the Schedule of Values as required by the RFP? **No it does not.**