

ADDENDUM 002

REST AREAS, WELCOME CENTERS AND TRUCK PARKING MANAGEMENT SERVICES

Request for Proposal # 6-160630RJ

Firms should acknowledge receipt of Addendum 002 (TWO) by **signing** and **including it** with the original proposal. The due date for receipt of proposals is **unchanged** by this Addendum. The following changes shall be included as mandatory requirements for this solicitation. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority Rebecca L Jackson, CPPO, CPPB Procurement Manager
Firm Signature <hr/> (Signature of person authorized to sign)	Department of Transportation <i>Rebecca L. Jackson</i> (Authorizing Signature)
Date Signed:	Date Signed: June 15, 2016

RFP Modifications and Changes – Additional language to the RFP is noted in the RFP document using **Bold and Underlined** font while deleted language is noted using the **~~Bolded Strikethrough~~** font feature. These changes are shown in the **Addendum 002 Modified 6-160630RJ Rest Areas-Welcome Centers and Truck Parking Management Services GS 14 document**. The page numbers in the Table of Contents have not been changed to reflect the additions and deletions identified in this Addendum. A revised Attachment E is also included with this Addendum and noted as Modified Attachment E.

Question 1: Section 2.2., Paragraph 3: In addition to sewer force mains, what other off-site utilities or appurtenances are included, and their location?

Answer 1: See modifications to section 2.2 in revised RFP.

Question 2: Can the janitorial services provider be replaced during the term of this contract? If so, what are the procedural requirements, if any for that to occur?

Answer 2: See modifications to this section 2.2.2.1 in revised RFP.

Question 3: It is unclear when activities are considered maintenance versus repairs. For example, “fixtures” are listed under both the repair and maintenance categories.

Answer 3: See modifications to sections 2.3.1 and 2.5 in the revised RFP.

Question 4: 2.3.7. Drainage: What are examples of past drainage issues requiring maintenance and their location?

Answer 4: See modifications to section 2.3.7 in the revised RFP.

Question 5: 2.3.9 Sidewalks, Curbs and Pavements: “Maintain, repair or replace all rest area, truck parking and welcome center pavements, ramps, parking lots, sidewalks, curbs and slabs.” Do sidewalk, curb and pavement repairs or replacement occur at MoDOT’s discretion as outlined in 2.5 Repairs?

Answer 5: See modifications to section 2.3.9 in the revised RFP.

Question 6: In the event that a publicly owned sewer system serving a location is not able to receive sewage, is it the responsibility of the Offeror to pump and haul off the sewage? If so, is this considered a maintenance or repair activity?

Answer 6: See modifications to sections 2.3.1 and 2.5 in the revised RFP.

Question 7: Section 3.1.3 Proposed Method of Performance: “The narrative shall include addressing the add alternate of snow removal.” Will the requirements of providing a Responsive Bid be fulfilled if the Offeror does not provide a price and/or narrative to accomplish snow removal of the parking lots in some/all of the locations?

Answer 7: See modifications to sections 3.1.3 in the revised RFP.

Question 8: Attachment D: “Sludge/biosolids in Eagleville are stored in the lagoon.” In the event the lagoon is required to have sludge removed during this contract period, will that work be considered a reimbursable repair activity, or performed by MoDOT outside this contract?

Answer 8: See modifications to section 2.3.1 in the revised RFP.

Question 9: In reference to Section 3.1.3.2, is the timetable intended to show milestones for mobilizing and beginning work on the project or is the Department looking for a work plan that shows planned maintenance activities over the course of the entire project?

Answer 9: See modifications to section 3.1.3.2 in the revised RFP.

Question 10: Before the old rest areas are torn down, will the Offeror be allowed to remove usable items for maintenance and repair of remaining facilities? For example, Bradley sinks, 3 and ones and grinder pumps and signage?

Answer 10: See modifications to section 2.8.1 in the revised RFP.

Question 11: Will the payment deduction made for the facility Score in one month be reapplied each consecutive month until the department returns to conduct an inspection as described in Section 2.11.1.

Answer 11: See modifications to section 2.12.1 in the revised RFP.

Question 12: Section 2.11.1: Performance Expectations: Each facility will be inspected a minimum of four times per year? Moreover, will the individual facility deduction be each month for three months if the department conducts an inspection every three months?

Answer 12: See modifications to section 2.12.1 in the revised RFP.

Question 13: In reference to Section 2.12.1.5, if another NOV for the same site and function occurs, is the deduction to be 50% of the full monthly contract payment for that site, or is the deduction to be an amount equal to 50% of the full monthly contract amount for all contract sites?

Answer 13: See modifications to section 2.12.1.5 in the revised RFP.

Question 14: In reference to section 3.2.3, will the department provide facility inventory information similar to that contained in Attachment A, for the proposed converted Truck Parking facilities to include; Site Area, Building Size, Spaces, Vault Toilets, Water Source, and Waste Treatment, for the Offerors to establish the needed janitorial, grounds, maintenance, and repair efforts needed for such converted facilities?

Answer 14: See modifications to section 3.2.3 in the revised RFP.

Clarification not requiring RFP Modifications:

1. Section 2.2.1 Staffing: "The Offeror shall staff the Facilities with both physically and cognitively trained personnel to ensure all contract performance based outcomes and requirements of this RFP are met." Is this a requirement if janitorial services are provided by a non-Sheltered Workshop provider? **Yes.** Are there minimum requirements for the time period or duration that attendants must be on-site? **No, this is a performance based contract.**

2. Is the Offeror required to provide ADA Accommodations? **Refer to section 5.18.**

3. 2.2.2.1 Janitorial Services: "The Offeror shall subcontract the janitorial services at all Facilities through a competitive bidding process to the low bidder, and provided Sheltered Workshops submit a bid for said services, the Offeror shall award the contract to the Sheltered Workshops, unless the bid submitted by Sheltered Workshops is greater than 10% above the apparent low bidder's bid." Are there requirements on how or when the competitive bidding process occurs? **Refer to Addendum 001.** Is the Offeror required to award to the low bidder if the low bidder is not a Sheltered Workshop? **Refer to Addendum 001.**

4. Provide a list of items that were reimbursed as repairs during the past contract period. **Under the existing contract, the terms for reimbursement are different than those required in this RFP. Under the current RFP terms, some examples have included property damage by a 3rd party where MoDOT pursued collection, water heater, erosion repair and playground mats.**

5. Provide a list of items that were not reimbursed. **Under the existing contract and this RFP, Contractor/Offeror must receive approval before beginning any reimbursable repair work. There are no known items.**

6. Is it the Offeror's responsibility to replace entire sections of concrete? **It depends on the situation. Not in all cases.** If so, is this considered a maintenance or repair

activity? **It will depend on the scope of work to be performed and could either be Maintenance or Repair.**

7. In the event that a publicly owned water system serving a location is not able to provide drinking water, is it the responsibility of the Offeror to provide a temporary source of water? **No, we require communication that water is not available so public information can be provided to the traveling public.**

8. Which locations are served by onsite water wells? **See attachment A**

9. 3.2.3 Pricing: "Pricing must be submitted for all groups." Will submittals for individual groups be accepted, or is the Offeror required to provide pricing for the entire state? **Per section 3.2.3 Pricing must be submitted for all groups.**

10. Clarification and Bid Date Deadline. Consideration for an extension of both the Clarification and Bid Date Deadline would be beneficial. **Bid date deadline remains the same with the issuance of this Addendum.**

11. Are the non-potable wells at Doolittle and Marston part of the scope of this RFP? **Yes, they are noted on Attachment E. Currently the wells are used for janitorial cleaning purposes only.**

12. When Rest Areas are converted to a truck parking facilities, will outside hydrants remain for aid in cleaning of the vaults? **Yes**

13. In reference to Section 1.2, does the Department have a closure schedule with planned conversion dates for each facility listed on the Pricing Page? **No, as stated in the RFP it may occur in the original contract period which is three years.** If so, would the Department please provide the schedule?

14. In reference to section 2.2.2.1, can the Offeror self-perform the janitorial services if the Offeror's bid is greater than 10% below the Sheltered Workshop bid? **Janitorial Services are to be contracted through competitive bid. Refer to Addendum 001.**

15. In reference to section 2.3, is the Offeror expected to paint the entire interior or the entire exterior of a facility as part of Routine or Regular Maintenance? **No**

16. In reference to Section 2.12.1, will the payment deduction that is calculated from the Inspection Score Sheet percentage be that of the initial inspection score or from a recalculated Inspection Score Sheet percentage that is generated after a follow-up inspection after the allowed deficiency correction period? This section does not reference a follow-up inspection at the end of the deficiency correction period. **Refer to Section 2.12.1 of the Modified RFP via Addendum 002.**