

ADDENDUM 003 REQUEST FOR PROPOSAL

SL15-002-R7 Janitorial Services – District Office & Barrett Station

Offerors shall acknowledge receipt of Addendum 003 (THREE) by signing and including it with original proposal. The due date for receipt of this proposal **does not change** by this Addendum. Accordingly, the following clarifications, additions/deletions, questions and answers are believed to be of general interest to all potential offerors. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority Stephanie Austin Rashid, CPPB General Services Specialist
Bidder Signature	Department of Transportation <div>Authorizing Signature</div>
<div>Signature of person authorized to sign</div>	<i>Stephanie Austin Rashid</i>
Date Signed:	Date Signed: July 2, 2014

CLARIFICATION AND CHANGES

- 1) **FINAL CHANGE:** Cleaning time has changed to between hours of 3:00 p.m. and 12:00 p.m. for both the District Office and Barrett Station Operations Complex.
- 2) **CLEANING REQUIREMENTS FOR SECURED AREAS IN APPLICABLE BUILDINGS – FINAL CHANGE**
 - a) The IS Department, Risk Management Office, Insurance & Payroll Office, HR offices, Motor Carrier Services Office, Audits & Investigations, and specific Computer areas at the District Office must be cleaned between the hours of 3:00 p.m. and 4:00 p.m. daily. First floor offices must be cleaned first. Only the Contractor's Supervisor and one (1) other employee will be given access in order to clean these areas. The District Lab should be cleaned after areas above are cleaned.
 - b) Four (4) supervisor's offices in Signals & Lighting Building and One (1) Supervisor's office in District Garage must be cleaned between the hours of 3:00 p.m. and 4:00 p.m. daily. Only the Contractor's Supervisor and one (1) other employee will be given access in order to clean these areas. Striping Building must be cleaned starting after 4:30 p.m. Building supervisor's office must be cleaned first. In Signals and Lighting Building, supervisor's offices, exterior doors, and other locked areas must be secured before leaving.

