



Greg Horn, District Engineer

**ADDENDUM 003
REQUEST FOR QUOTATION
SL14-120-R7 Scanning Services**

Bidders shall acknowledge receipt of Addendum 003 (THREE) by signing and including it with original bid. The due date for receipt of this bid **does NOT change** by this Addendum. Accordingly, the following clarifications, additions/deletions, questions and answers are believed to be of general interest to all potential bidders. All other terms and conditions remain unchanged and in full force.

Name and Title of Signer (Print or type)	Name and Title of Department Authority Stephanie Austin Rashid, CPPB General Services Specialist
Bidder Signature	Department of Transportation <i>Stephanie Austin Rashid</i>
<input type="text" value="Signature of person authorized to sign"/>	<input type="text" value="Authorizing Signature"/>
Date Signed:	Date Signed: April 10, 2014

QUESTION: If I read this correctly the only index field would be the "project number" or "job number". Within the folder, each parcel will be bookmarked.

ANSWER: Yes, each parcel within the pdf should be bookmarked. If we understand your first question correctly, there is a lot of wording on the index sheet but we just want the vendor to pull the project number (or job number if no project number is given) off the index sheet to use as the title for the pdf. When we give the vendor a box, there will be several project folders from across the district. We want them sorted first into folders by county, then into folders by route and then by project, each project being exactly one pdf.

THIS PAGE MUST BE SIGNED AND RETURNED WITH ORIGINAL RFQ.