Missouri Highway and Transportation Commission

PREQUALIFICATION CONTRACTOR QUESTIONNAIRE

____________________________  ________________  ________________
Legal Name of the Corporation, Firm or Individual Contractor

__ An Individual
__ A Partnership
__ A Corporation
__ A Joint Venture
__ A Limited Liability Corp.
__ A Limited Liability Partnership

Fictitious Name under which you wish to bid (if Registered with the Missouri Secretary of State)

P.O Box ________________ City & State _______________________________ Zip Code ________________

Street Address ________________________________________________________________

(If different from P.O. Box:) City & State _______________________________ Zip Code ________________

Telephone No. _______________________________ Date Submitted _______________________________

Fax No. _______________________________ E-Mail Address _______________________________

Contact person: _______________________________ Charter No. for State of Missouri____________________________

Has this firm or organization (or in the case of a partnership or joint venture, has any contractor which is included within this firm or organization) performed any work as a contractor or subcontractor for the Missouri Highway and Transportation Commission, the Missouri Highway and Transportation Department, or the Missouri Department of Transportation, in the last five (5) years? ___ Yes ___ No

If yes, give complete details, descriptions and dates on additional sheets as needed.

This firm or organization has ___________ years experience as a general contractor and/or ___________ years as a subcontractor in the heavy and highway construction field.

Has your firm or organization ever failed to complete any work awarded to you? ___ Yes ___ No

If so, where and why? (Attach additional sheets as needed.) _______________________________

Has your firm or organization ever failed to complete any work in a timely manner? ___ Yes ___ No

If so, where and why? (Attach additional sheets as needed.) _______________________________

Type(s) of work on which your firm or organization desires to be prequalified:

_____ Earthwork          _____ Bituminous Pavement            _____ Portland Cement Concrete Pavement

_____ Bridges, Culverts, and other Similar Structures  _____ All other (Explain): _______________________________

Form Revision Date 8/2003
This organization has completed the following similar projects for the type(s) of work designated within the last five years. (Attach additional sheets as needed.)

<table>
<thead>
<tr>
<th>Contract Amount</th>
<th>Type of Work</th>
<th>When Completed</th>
<th>Location City and State</th>
<th>Project Owner’s Name and Address</th>
</tr>
</thead>
</table>

Listed below are the organization’s current projects in progress, including the value of projects not yet completed and their completion dates. (Attach additional sheets as needed.)

<table>
<thead>
<tr>
<th>Contract Amount</th>
<th>Type of Work</th>
<th>Estimated Completion Date</th>
<th>Percent Complete</th>
<th>Location City and State</th>
<th>Project Owner’s Name and Address</th>
</tr>
</thead>
</table>

Listed below are the organization’s construction experience of personnel performing the type(s) of work designated. (Attach additional sheets as needed.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Position</th>
<th>Years of Construction Experience</th>
<th>Magnitude and Type of Work</th>
<th>In What Capacity</th>
</tr>
</thead>
</table>

2
Listed below is the organization’s equipment available for the type(s) of work designated. (Attach additional sheets as needed.)

<table>
<thead>
<tr>
<th>Number of Units</th>
<th>Description</th>
<th>Specify: Leased, Owned or Available for Lease</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Listed below are all the officers, owners and/or directors of this organization, with more than 5% ownership, their present position, and their construction experience. (Attach additional sheets as needed.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Present Position</th>
<th>% of Ownership</th>
<th>Years of Const. Exp.</th>
<th>Magnitude And Type of Work</th>
<th>In What Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Do any of the people listed above:

(a) Perform a management or supervisory function for any other business?

   _____ Yes   _____ No   (If yes, list below.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Business Name &amp; Function</th>
</tr>
</thead>
</table>

(b) Work for or other firms that have a business relationship with your firm?

   _____ Yes   _____ No   (If yes, list below.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Business Name &amp; Function</th>
</tr>
</thead>
</table>
Listed below is a Missouri resident designated by this organization as its agent for the receipt of legal process.

Complete Name, Street and Mailing Address, and Telephone Number

Please read the following paragraphs and attach the listed documents to the completed questionnaire.

**Attach current insurance coverage**, including comprehensive general liability, worker’s compensation and automobile/vehicular coverage. If this coverage does not meet all requirements of a contractor under Sec. 107 of the Missouri Standard Specifications for Highway Construction, then both the contractor organization and its insurance company or broker shall submit notarized statements that the contractor is able to and shall obtain the required types and amounts of insurance, with the required endorsements, prior to commencing work if the contractor is awarded a Missouri state highway project contract.

If the organization’s Bonding Company is not listed in the current “United States Department of the Treasury, Fiscal Service, Department Circular 570, Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies”, **attach the most recent complete audit** of that Bonding Company. If the bonding company is so listed, **at a minimum attach the complete balance sheets from the last audit of that bonding company.**

**Attach a signed and notarized writing** from the organization’s surety bonding company or broker, stating the type(s) of highway projects for which that company or broker will issue a performance and payment bond in an amount in excess of two million dollars ($2,000,000) to cover the highway project work and debts of the organization.

If a corporation, **attach a copy of the organization’s current annual registration report**, the organization must have a “Good Standing” status or initial report if a new corporation, on file with the Corporation Division of the Missouri Secretary of State’s Office. Each corporation which is a party to a joint venture **shall submit the same required report with its joint venture contractor questionnaire.** is also required to have a “Good Standing” status. See Sec 102 of the Missouri Standard Specifications for Highway Construction. **If applicable, provide a certified copy of the fictitious name registration** your fictitious name must be that you have on file with the Missouri Secretary of State’s Office.

* * * * *

If this firm or any of the listed individuals is now or has been debarred, suspended or restricted from bidding by any state or federal agency or official, check here _____ and attach details on additional sheets as needed.

* * * * *

This firm will comply with all written requests by the Missouri Department of Labor and Industrial Relations, Division of Labor Standards, to provide information for the purpose of establishing a prevailing wage.

Signature(s)  

__________________________________________

Signature Required (If partnership, all partners must sign)
Affidavit

________________________________ , being duly sworn stated that (circle one) she or he is ______________________________ (Typed or printed Officer’s name) (Title of Officer)
of __________________________________________________ , that (circle one) she or he has read and understands the
(Name of Firm)
that (s)he is authorized to execute this document on behalf of this firm, and that all statements on this form and attachments thereto
are true, correct and complete.

________________________________
Signature of the Officer

Subscribed and sworn to before me by _________________________________________________________________ ,
who personally appeared before me and is known to me to be the person described in and who executed the foregoing affidavit, and
acknowledged that (circle one) she or he executed the same as (circle one) her or his free act and deed.

IN WITNESS WHEREOF I have hereto set my hand and affixed my official seal at my office in _____________________
_____________________________ , this __________ day of ________________________, 20 ________ .

________________________________
Notary Public Signature

________________________________
Typed or Printed Name of Notary Public

Seal of
Notary Public

My commission expires __________________________ , 20 _____.