

Missouri Department of Transportation Job Description

Job Title: Senior Facility Operations Crew Worker

Title Code: R01391

Salary Grade: 4

Exemption Status: Non-Exempt

Supervisory Responsibilities: None

District/Division: Central or District Offices - General Services

Effective Date: 10-01-2022

Replaces (Effective Date): 07-01-2022

General Summary

The senior facility operations crew worker performs more complex maintenance, renovation, and repair functions at department facilities and buildings. Responsibilities are performed under moderate supervision.

Minimum/Required Qualifications

- High School Diploma or GED/HiSET.
- Two years of experience in building repair and maintenance.
- Successful completion of a work simulation examination and a medical-physical examination.

Special Working Conditions/Job Characteristics

- Job requires heavy physical exertion and effort.
- Job requires exposure to physical hazards, health and safety risks, and/or adverse or otherwise undesirable characteristics in the environment.
- Job may require operation of vehicles to plow snow and spread ice control materials.

Examples of Work

1. Troubleshoots and repairs electrical system components such as electrical, computer and telephone wiring, lighting fixtures, fans, outlets, switches, breakers, and conduit.
2. Performs carpentry duties such as building and assembling cabinets, shelving, counter tops, bookcases, tables and baseboards; moves and assembles furniture and partitions.
3. Makes repairs and replaces heating/cooling equipment, thermal units, and plumbing.

4. Performs facility renovation, repair, and maintenance functions such as pouring and finishing concrete, roofing, painting and plastering, and installing carpet, sheetrock, and doors.
5. Performs outdoor maintenance such as landscaping, mowing, and snow removal.
6. Purchases and/or acquires needed materials and supplies.
7. May install and service liquid chlorine and salt brine pumps at salt buildings.
8. Performs other responsibilities as required or assigned.

The Missouri Department of Transportation promotes an equal opportunity workplace that includes reasonable accommodation of otherwise disabled applicants and employees. Please see your manager should you have any questions about this policy or these job duties.