**STIC Incentives Application**

Project Abstract: Describe project work to be completed under this request, the project purpose and benefit to Missouri, and whether this is a complete project or part of a larger project with prior investment. It is important the project abstract succinctly describes how this specific request for STIC Incentive funds will be used to complete the project.

General Information:

1. Provide a brief description of the proposed work:

Describe the scope of work to be completed with this funding request, whether this is a complete project or part of a larger phased project, how it will have a statewide impact in making the innovation a standard practice in the state. Only include work that is eligible for STIC Incentive funding.

1. Amount of STIC Incentive Funds Requested:

Provide a cost estimate reflective of the total cost of the proposed work by line item. Each line item should be associated with a completed task, deliverable, or outcome that contributes to the completed funding request. If partial funding is available, this information will aid in the development of funding recommendations and provide the applicant the opportunity to fully complete individual components of the funding request. If the applicant is willing to accept partial funding of the request, that should be indicated.

1. Project Schedule:

A project schedule (assuming the requested STIC Incentive is provided) is required and should indicate how the work will be advanced in the fiscal year for which the funds are being requested, and the anticipated completion date of the work. This should directly reference each line item in the cost estimate. Applications should only be submitted for projects ready to advance if the minimum partial funding request is met.

1. Commitment of Other Funds:

Indicate the amounts and sources of any private or other public funding and/or third-party, in-kind services being provided as part of this project. Only indicate the amounts of funding that are assured and documented commitments from the entity controlling the funds.

5. Project Administration:

Indicate whether the project is being administered by MoDOT, metropolitan planning organization, local government, or tribal government, and include a letter or e-mail communication confirming this by the appropriate entity. This information is needed to determine to whom to allocate the funds if the project is selected for funding. If the project is allocated to other than MoDOT, indicate coordination with MoDOT, the ability to act on behalf of the applicant jurisdiction, and ability to meet Federal funding requirements. If this information is not included in the application, the project will be considered not ready to advance.

1. Will the TIDP funds be obligated within six months of the date the funds are made available? (Y/N and include the estimated Obligation Date and to whom). All expenses must be reimbursed within two years of obligation.

7. Indicate which EDC, SHRP2, research or innovation challenge initiative, if applicable, project is implementing.

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*This section to be completed by MoDOT staff requesting out-of-state travel.*

If application request includes out-of-state travel, pre-approval from appropriate official as established in the Out-of-State Travel Policy, must be obtained and if funding request is approved, must still proceed with obtaining out-of-state approval according to policy. This pre-approval does not circumvent the approval process. Please note, if funds are received, the division or district applying will need to expend the funds through the district or division budget then seek reimbursement through Financial Services.

[ ]  Out-of-State travel included in application

I authorize pre-approval of Out-of-State travel.

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Signature

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Printed Name

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Title

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Date