

HICKORY COUNTY COMMISSION

P.O. BOX 3 - HERMITAGE, MISSOURI - 65668-0003

417-745-6450 1-888-745-0005 FAX: 417-745-6057 TAMARA WEIDMAN, CLERK

ROBERT SAWYER
PRESIDING COMMISSIONER

ROBERT BRESHEARS
ASSOCIATE COMMISSIONER

RICK PEARSON
ASSOCIATE COMMISSIONER



March 9, 2023

Dear Consultant:

The Hickory County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than four (4) pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with Hickory County Commission. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 10:00 am, April 6, 2023 at Hickory County Courthouse, 23645 Polk Street, Hermitage, MO 65668.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robert Sawyer'. The signature is stylized with a large, sweeping 'R' and a long horizontal stroke extending to the right.

Robert Sawyer
Presiding Commissioner

Attachment

County of Hickory Route CRD 273	
Federal Aid No:	BRO-R043(13)
Location:	County Road 273 over Pomme De Terre River
Proposed Improvement:	Bridge Replacement
Length:	250 ft
Approximate Construction Cost:	\$2,106,150
DBE Goal Determination	5%
Consultant Services Required	Bridge The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&E and final documents. Roadway The engineering responsibilities may include but are not limited to the following: The preparation of Conceptual plans, Preliminary plans, Contract plans and Right of Way plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservations services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&E and final documents. Construction Inspection Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County

	to do full time inspections and reporting and participate in final inspection.
Other Comments:	
Contact:	Name: Robert Sawyer Address: Hickory County Courthouse 23645 Polk Street Hermitage, MO 65668 Phone: 417-745-6450 Email: commissioner@hickorycomo.com
Deadline:	April 6, 2023 @ 10:00 a.m.
• Submit: Letter of interest should not exceed four (4) pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Four (4) copies of the letter interest should be received at the address and by the time specified.	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points