

**Missouri Department of Transportation**  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

February 16, 2016

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Past Performance, Qualifications of Personnel Assigned, Familiarity/Capability, General Experience of Firm, and Accessibility of Firm and Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, February 26, 2016 at the appropriate office.

Sincerely,



Eric Schroeter, P.E.  
State Design Engineer

Attachment



*Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.*

[www.modot.org](http://www.modot.org)

Southeast District  
(Roadway Inquiries)

J9S3145  
Eric Krapf, P.E.  
Transportation Project Manager  
Southeast District  
Phone: (573) 472-5261  
Email: Eric.Krapf@modot.mo.gov

J9S3148 & J9S3149  
Pete Berry, P.E.  
Transportation Project Manager  
Southeast District  
Phone: (417) 469-6242  
Email: Pete.Berry@modot.mo.gov

Bridge Division  
(Administration and Submittal of Letter of Interest)

Dennis Heckman, P.E.  
State Bridge Engineer  
Missouri Department of Transportation  
105 W. Capitol Ave.  
Jefferson City, MO 65102

Contact:

Michele Atkinson, P.E.  
Structural Liaison Engineer  
Bridge Division  
Phone: (573) 522-2371  
Fax: (573) 526-5488  
Michele.Atkinson@modot.mo.gov

Email responses are encouraged

## Southeast District

<b>Stoddard County, Routes H, Z and J</b>	
<b>Job Nos:</b>	J9S3145, J9S3148 & J9S3149
<b>Location:</b>	J9S3145 – Route H over County Drainage Ditch (S0613), 10 miles southwest of Dexter J9S3148 – Route Z over Main Ditch (P0444), 6 miles east of Bernie J9S3149 – Route J over Lick Creek Drainage Ditch (T0137), 6 miles northwest of Bloomfield
<b>Proposed Improvement:</b>	Three Bridge Replacements
<b>Length:</b>	Length of new bridges plus any necessary roadway transition
<b>Approximate Construction Cost:</b>	J9S3145 = \$447,000 J9S3148 = \$329,000 J9S3149 = \$617,000
<b>DBE Goal (if applicable):</b>	8%
<b>Letting Date:</b>	December 2016
<b>Consultant Services Required:</b>	Bridge: Preliminary bridge design (including hydraulics), final bridge design and plan preparation for the new bridges.
<b>Other Comments:</b>	<p>100% unsigned and unsealed bridge <del>and roadway plans</del> are due to MoDOT by September 1, 2016. Final electronic signed and sealed bridge <del>and roadway plans</del> and JSP's must be submitted to MoDOT by October 1, 2016 for a December 2016 letting.</p> <p>Consultant will need to coordinate directly with the Southeast District regarding roadway information.</p> <p>Only one Consultant will be selected to perform the work for all three projects.</p> <p>No interviews are planned for this project.</p> <p>Existing bridge plans, bridge survey documents and other project information is available for download at the following location:  <a href="ftp://ftp.modot.org/Central%20Office/BR/J9S3145_J9S3148_J9S3149/">ftp://ftp.modot.org/Central%20Office/BR/J9S3145_J9S3148_J9S3149/</a></p>

### **Rating Criteria w/Weighted Values**

General Experience of Firm	15 Points Max
Past Performance	35 Points Max
Qualifications of Personnel Assigned	25 Points Max
Familiarity/Capability	15 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total