



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

Missouri Department of Transportation  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

January 11, 2023

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, January 27, 2023 at the appropriate office.

Sincerely,

Travis Koestner, P.E.  
State Design Engineer

Attachment

*Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.*

[www.modot.org](http://www.modot.org)

**DISTRICT OFFICES**

**St. Louis District  
Tom Blair – District Engineer  
Missouri Department of Transportation  
1590 Woodlake Drive  
Chesterfield, MO 63017**

**Contact  
Mike Castro  
314-453-1850  
Michael.Castro@modot.mo.gov  
Email responses are encouraged**

## District SL

<b>Various Routes St. Louis County</b>	
<b>Job No:</b>	J6S3583
<b>Location:</b>	3 Intersections:  I-270 @ Big Bend 109@Lasalle 141@Old Gravois
<b>Proposed Improvement:</b>	The proposed improvement includes replacement of traffic signals.
<b>Length:</b>	0.59 miles
<b>Approximate Construction Cost:</b>	\$675,000
<b>DBE Goal (if applicable)</b>	0%
<b>Consultant Services Required:</b>	<p><u>Scope of Services</u> - The consultant will provide professional, technical and other personnel, equipment, material, and all other things necessary for field inspection and contract administration of the traffic signal replacement at four intersections in St. Louis County. It is anticipated one qualified inspector will be required to cover the work.</p> <p>Additional services to be provided by the consultant include field inspections of all work and contract activities, on-site materials QA testing, project documentation, traffic control staging oversight, measurement and payment of work performed, and preparation of other reports and documentation as required by MoDOT such as daily work reports, material reporting, pay quantities, CUF Reviews, bulletin board inspection, estimates, change orders, and as-builts. The consultant will be required to use MoDOT's AASHTOWare Project program for all project documentation and record keeping. All consultant staff performing QA material testing shall be certified through MoDOT's technician certification program.</p>
<b>Other Comments:</b>	<p>Interviews or presentation will not be required for the consultant selection.</p> <p>Job J6S3583 is scheduled for a May 2023 award date. It is anticipated the project will begin in 2023 and complete in mid-2024 (depending on</p>

	availability of materials).  Tentative Date of Consultant Selection- February 27, 2023.
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**Rating Criteria w/Weighted Values**

Project Understanding	30 Points Max
Past Performance	20 Points Max
Qualifications of Personnel Assigned	30 Points Max
General Experience of Firm	5 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>5 Points Max</u>
	100 Points Max Total