



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

October 18, 2022

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, November 9, 2022 at the appropriate office.

Sincerely,

Travis Koestner, P.E.
State Design Engineer

Attachment

DISTRICT OFFICES

**St. Louis District
Tom Blair – District Engineer
Missouri Department of Transportation
1590 Woodlake Drive
Chesterfield, MO 63017**

**Contact
Mike Castro
314-453-1850
Michael.Castro@modot.mo.gov
Email responses are encouraged**

Route: M Jefferson County	
Job No:	J6S3432
Location:	Route M at Moss Hollow Road and at St. Luke's Church Road.
Proposed Improvement:	The proposed improvements include constructing J-turns, asphalt and concrete pavement, drainage, lighting, and miscellaneous roadway items.
Length:	1.22
Approximate Construction Cost:	\$1.5 million
DBE Goal (if applicable)	0%
Consultant Services Required:	<p>Scope of Services - The consultant will provide professional, technical and other personnel, equipment, material, and all other things necessary for inspection, testing and administration of the project on Route M in Jefferson County. Services to be provided by the consultant include field inspections of all work and contract activities, on-site quality assurance materials testing, project documentation, material reporting, measurement and payment, change order and estimate generation, attendance of meetings, and close out of customer service call reports. The consultant will be required to use AASHTOWare Project for all project documentation and record keeping. The consultant must be knowledgeable and experienced in the types of construction work to be performed on the project. Consultant shall be Advanced Work Zone certified, technician certified in concrete field, concrete strength, and certified in MoDOT Stormwater/erosion inspection and reporting. The consultant personnel will report directly to the Resident Engineer located at the Festus Project Office in Jefferson County. Project may require night work at times.</p>
Other Comments:	<p>Interviews or presentation will not be required for the consultant selection.</p> <p>Job J6S3432 is scheduled for a December 2022 award date with construction anticipated to commence to in Spring 2022 and last one construction season.</p> <p>Tentative Date of Consultant Selection-December 9, 2022.</p> <p>The submittal date is extended to November 9, 2022.</p>

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Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total