

## Regional Bridge Committee Charter

### Purpose of Committee

The Regional Bridge Committee (RBC) is a regional committee tasked with the responsibility of developing a Local Bridge Improvement Program (LBIP) addressing poor condition bridges in the respective region. For the purpose of this program, regions are defined as MoDOT's current District boundaries (NW, NE, KC, Central, SL, SW, SE). Each region's RBC will review, score (using provided application in call for bridge projects) and select bridge projects for the LBIP based on available funding each year.

### Procedures

- Each year the Statewide Bridge Committee (SBC) will provide RBC with funding allocation for the region.
- The SBC will provide the RBC (via the MoDOT District LPA staff) a ranked National Bridge Inventory (NBI) poor bridge list.
- The SBC will issue an annual call for bridge projects.
- Each RBC will receive a copy of bridge project applications submitted from local agencies within their region.
- Each RBC will set up an annual meeting to review and discuss the applications for their region. Members of the RBC shall review and score all applications prior to the annual meeting. Members of the RBC may have separate review and scoring meetings to get input from other regional representatives before bringing their scores to the RBC annual meeting. The local representative will work with the RPC/MPO representative to develop one score per RPC/MPO. During the annual meeting, the following will be done:
  - Score applications received based on the guidelines set by the SBC.
  - Determine how much of the funding is available and select projects.
  - Determine if funds from the Large and Emerging Needs Fund will be requested per selected project.
  - Create and/or adjust LBIP for the region based on the overall scores of the selected bridge projects and the estimated funding level for each of the project phases.
  - Ensure regional bridge projects are staying on budget and on schedule.
  - Ensure yearly allocated funds are being programmed.
- Each RBC will send its list of selected applications and its LBIP to the SBC ([BRO\\_SBC@modot.mo.gov](mailto:BRO_SBC@modot.mo.gov)) for approval.
- RBCs may need to meet periodically to adjust the region's LBIP because of changes within the region. This will be needed if a project slated for year one in the LBIP will not make the year one letting deadline. A project slated for a subsequent year, but which can make a year one letting date can be moved to year one and the delayed project moved to the subsequent year.
- The RBC is required to notify the SBC of any change to the LBIP.
- The RBC will provide a bridge project progress report to the SBC yearly (by January 1).

- The RBC will also review Emerging Needs applications received from a local agency to determine bridge eligibility and priority for the region.

All cities, counties, and special road districts within the counties that make up the MoDOT District are eligible to apply.

**Make up of RBC:**

- Maximum Number of Committee Members – 10 planning partners plus MoDOT
  - MoDOT District LPA Staff – one staff member (this person will coordinate/facilitate organization of information, RBC membership, and meetings) – NON-RATING MEMBER
  - Additional MoDOT Staff (Area Engineer, District Bridge Engineer, Design Division LPA Staff, Bridge Division Staff) – one staff member – NON-RATING MEMBER
  - Regional Planning Commission (RPC) Staff – one staff member from each RPC
  - RPC Local Agency Representative – one County representative from each RPC
  - Metropolitan Planning Organization (MPO) Staff – one staff member from each MPO
  - MPO Local Agency Representative – one representative from each MPO