

April 21, 2026

Dear Consultant:

The City of Oak Grove, MO is requesting the services of a consulting engineering firm to perform the professional services described for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than twelve (12) pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of Oak Grove, MO. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

**We request all letters be received by 2 p.m., Central Time, on 05/11/2026 at 2110 S. Broadway, Oak Grove, MO 64075, Attn: Matthew Randall, City Administrator.**

Sincerely,

CE Goodall  
Public Works Director  
City of Oak Grove, MO

<b>City/County --- City of Oak Grove, MO/Jackson County</b>	
Federal Aid No:	CPF 3301541
Location:	Oak Grove, MO – White Road
Proposed Improvement:	Non-NBI Bridge Replacement - Replace existing bridge with an estimated 47-ft long single span prestressed girder bridge with straight wing walls. The structure will be approximately 22-ft wide driving surface, be supported on 2' 6" wide abutments, and have a waterway opening height of 9 feet.
Length:	0.05 miles (264 feet)
Approximate Construction Cost:	\$495,500
DBE Goal Determination:	0%
Consultant Services Required:	<p>The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies, public involvement, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls and include the preparation of PS&amp;E and final documents.</p> <p>Assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, and be present during critical construction operations.</p>
Contact:	<p>Name: CE Goodall</p> <p>Address: 2110 S. Broadway, Oak Grove, MO 64075</p> <p>Phone: 816-690-6773, Ext. 1008</p> <p>Email: cgoodall@cityfoakgrove.com</p>
Deadline:	2 pm, Central Time, Monday, May 11, 2026
<ul style="list-style-type: none"> <li>Submit: Letter of interest should not exceed 12 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three (3) copies of the letter interest should be received at the address and by the time specified.</li> </ul>	

**Scoring Scale:**

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence - \_\_\_\_\_ Max Points (40)

Capacity and Capability - \_\_\_\_\_ Max Points (30)

Past Record of Performance (References) - \_\_\_\_\_ Max Points (20)

Local Knowledge/Familiarity - \_\_\_\_\_ Max Points (10)

Total \_\_\_\_\_ Max Points (100)