

Robert Schieber, Presiding  
Bob Westfall, North District  
Bob Stiens, South District



Phone 660-582-5541  
403 N Market  
Maryville, MO 64468

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Nodaway County Courthouse  
1883

December 5, 2012

Dear Consultant:

The **Nodaway County Commission** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 10:00 am, February 20, 2013 at **403 North Market Maryville, Missouri. 64468.**

Sincerely,

Robert Schieber  
Presiding Commissioner

**Maryville, Mo. Nodaway County Route 0440**

Federal Aid No.:	BRO -BO74 (56)
Location:	Bridge # 0196005
Proposed Improvement:	New Bridge over Honey Creek
Length:	130 Ft.
Approximate Construction Cost:	\$240,000

DBE Goal Determination	% 0
Consultant Services Required:	<i>The engineering responsibilities may be include but are not limited to the preparation of Preliminary and Contract plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide envitonmental and historic preservation services/permits including the preparations of PS&amp;E and final documents. Please add the Construction Inspection scope of service if the consultant is expected to provide those services.</i>
Other Comments:	
Contact: (660) 582-5541	<i>Name Robert Schieber Address 405 N. Market Phone (660) 582-5541 E-mail</i>
Deadline:	10:00 am February 20, 2013
Submit	<ul style="list-style-type: none"> <li>Letter of interest should not exceed <u>3</u> pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u>4</u> copies of the letter interest should be received at the address and by the time specified.</li> </ul>

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	40	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points

**Sidewalks**

The engineering responsibilities may include but are not limited to:

The preparation of Conceptual plans, Preliminary plans, Contract plans, preparing and submitting necessary permits, contract documents, assisting with the bidding process for ADA compliant sidewalks and preparation of PS&E and final documents.

Please add the Construction Inspection scope of service if the consultant is expected to provide those services.

**Bridge**

The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&E and final documents.

Please add the Construction Inspection scope of service if the consultant is expected to provide those services.

**Roadway**

The engineering responsibilities may include but are not limited to the following:

The preparation of Conceptual plans, Preliminary plans, Contract plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&E and final documents.

Please add the Construction Inspection scope of service if the consultant is expected to provide those services.

**Construction Inspection**

Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.