



**Nixa Utilities & Public Works**

Nixa, Missouri

417-725-2353

[www.nixa.com](http://www.nixa.com)

February 26, 2021

Dear Consultant:

The **City of Nixa** is requesting the services of an engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to the project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. . Qualification submittals shall not be more than fifteen (15) pages total in length; cover letter and table of contents are not included in the page count; copies of licenses are not included in the page count. List the general information of your firm, including the legal name, mailing address, location, phone number, and email address of your firm's contact person for this solicitation. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 4 pm, (03/12/21) at **PO Box 395 – 1111 Kathryn Nixa, Mo 65714**.

Sincerely,

Travis Cossey  
Asst. Director Nixa Utilities  
& Public Works

<b>City/County-Nixa, Missouri (Christian County) Route: North Street</b>	
Federal Aid No:	STBG -9901 (833)
Location:	North Street- Starting approximately 525 ft West of N Old Castle Rd. Eastward approximately 4,000 ft to include the intersection of North St. and Cheyenne Rd.
Proposed Improvement:	Engineered plan preparation for North St. to meet Ozarks Transportation Organization's Secondary Arterial Design Standards.
Length:	Approximately 4,525 Ft.
Approximate Construction Cost:	\$9 Million
DBE Goal Determination:	10 %
Consultant Services Required:	Roadway Design of North St. to Secondary Arterial Standards. The preparation of Conceptual plans, Preliminary plans, Contract plans and Right of Way Plans. Design services may include, right of way plans, Storm Water design, Utility relocations, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, including the preparation of PS&E and final documents.
Other Comments:	
Contact:	Name: Travis Cossey Address: PO Box 395, 1111 Kathryn-Nixa Mo 65714 Phone: (417) 725/2353 Email: tcossey@nixa.com
Deadline:	
<ul style="list-style-type: none"> <li>Submit: Four (4) copies of the letter of interest, no more than fifteen (15) pages in length along with a digital copy. All information should be received at the address and by the time specified.</li> </ul>	

### Rating Criteria w/Weighted Values

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points