

**Meeting Minutes**  
**Northwest Missouri Coalition for Roadway Safety**  
**Bi-Monthly Meeting**  
**Tuesday, July 9, 2024, 1:00 pm**  
**Location: Hughes Fieldhouse, Northwest Missouri State University**  
**600 College Park Dr., Maryville, MO 64468**

- In Attendance:
  - In person:
    - Joshua Stephens: City of St. Joseph
    - Lisa McClaran: Sullivan County Health Department
    - Larry Stobbs: Buchanan County Sherriff
    - Josh Smith: Andrew County Sheriff's Office
    - Tom Zeigler: Missouri State Highway Patrol
    - Jessica Bledsoe: Andrew County Health & Safety Coalition
    - Sara Thompson: DHSS – Maternal Child Health
    - Larry Smith: Trenton Police Department
    - Trevor Tutt: Mo-Kan Regional Council
    - Citlali Samano: Mo-Kan Regional Council
    - Paula Robbins: Putnam County Health Department
    - Jackson Lohman: St. Joseph Area Transportation Study Organization
    - Kathy Tripp: MODOT
    - Max Schieber: St. Joseph Area Transportation Study Organization
    - Jacquelyn Perez: Sullivan County Health Department
    - Trenny Wilson: Missouri Western State University Police Department
    - Amanda Cullin: Northwest Missouri State University Police Department
  - Virtual
    - Amanda George: Green Hills Regional Planning Commission
    - Shelby Roof-Ewald: Grundy County Health Department
    - Frank Till: St. Joseph Safety Council
    - Jose Rodriguez: MODOT
    - Julie Wiedmer: St. Joseph Youth Alliance
    - Kacey Wilson: MODOT
    - Katelyn Canon: MODOT
    - Larry Fish: Clinton County Sheriff's Department
    - Michael Marriott: MODOT
    - Naomi Daugherty: MODOT
    - Allyn Workman: First Impact
    - Jenna Keyes: MODOT
    - Deborah Taylor: Sullivan County Health Department
    - Kate Kelley
    - Kerri Krumme

- Lexie Gutshall
  - Justin Richardson
  - Sarah Basore
  - Melissa VanDyne
  - Christie Seiler
- Call to Order
  - The meeting was called to order by Joshua Stephens, thanked everyone for attending and apologized for change of meeting place on short notice.
- Introductions & Safety Instructions
  - All coalition members present introduced themselves and Joshua Stephens covered safety instructions for Hughes Fieldhouse.
- Approval of Minutes – May 14, 2024
  - Minutes from the May 14, 2024 meeting were presented and reviewed, with no changes noted. Larry Stobbs moved to approve the minutes as presented. Trenny Wilson seconded. Motion passed.
- Budget Plan for 2024 – 2025
  - Kathy Tripp, MODOT, reviewed the new 2025 budget
    - As a reminder: \$2000 only can be spent on promotional items from grants, Kacey Wilson checking to verify whether the 10% of budget allowed for promotional items includes grant funding
    - Budget adjustments were made by the Executive Committee prior to this meeting
    - Motion was made by Max Schieber to move discussion on the budget to the end of the meeting. Paula Robbins seconded. Motion passed.
- Statewide Fatality Totals as of June 30, 2024
  - Joshua Stephens reported that as of June 30, the NW District is at 10 fatalities and statewide total is 412 fatalities. These are the lowest number in the last 5 years. Trevor Tutt enquired as to what is different to have this decrease in totals. Larry Stobbs stated that was difficult to track due to lack of reporting.
- Subcommittee Reports
  - Occupant Protection: Max Schieber and Amanda Cullin stated they have not met, and explained what the purpose of the committee is
  - Distracted Driving: Paula Robbins stated they had not met
  - Speed & Aggressive Driving: Trenny Wilson stated they have not met
  - Impaired Driving: Tom Ziegler and Josh Smith stated they have not met, but they still have flashlights from last year they are going to try to use during a saturated Saturday. Andrew & Buchanan Counties will also be conducting a DWI saturation.
- Proposed By-Law Changes
  - Discussion was held on changing the wording on grant advertising and sub-committee voting. The coalition will vote on the changes in September.
    - Max Schieber suggested eliminating the word email in the revision for Article IX, just leaving electronic voting is acceptable; and Article VII, removing the words based on the committee’s consensus.

- Jenna Keyes will update the original by-laws to be sent out to all Coalition members
- MCRS Highway and Traffic Safety Conference
  - Conference is September 24-26 at the Holiday Inn Executive Center in Columbia, MO
  - 10 spots are available for registration and lodging to be paid by the Coalition. Spots are open to the Executive Committee first, then, if any remain, will be opened to the rest of the Coalition members after July 19<sup>th</sup>.
  - Kacey Wilson stated this was an award year, with 4 statewide and 1 per region awards being presented. Nominations for those awards may be made until July 23.
- Grant Presentation: Trenton Police Department
  - Larry Smith, Trenton Police Department, spoke on the Department purchasing a radar gun with their grant monies. For only the radar gun purchased, compared to last year's stats year to date, stops were up approximately 32% and citations were up approximately 28%.
- Upcoming Events
  - July 30 – Livingston County Health Department – Family Fun Day
  - August 19 – Sullivan County Health Department – Safety & Wellness Day, 3:00 pm to 5:30 pm
  - August 29 – Northwest Missouri State University – Friday football game, event starts at 4:00 pm, game starts at 6:00 pm. Anyone is welcome to attend, volunteer, or have their own booth
  - September 3 – 7 – Putnam County Fair
  - September 28 – Missouri Western Football game – Driving simulator will be there
  - October 23 – Missouri Western – Health Fair, 11:00 am to 2:00 pm. Driving simulator will be there
- Next Meeting
  - September 10, 2024 – St Joseph, MODOT
  - November 12, 2024 – Maryville, location TBD
  - January 14, 2025 – Chillicothe, location TBD
  - March 11, 2025 – Cameron, location TBD
  - May 13 2025 – St Joseph, MODOT (Elections)
  - July 8, 2025 – Trenton, location TBD
- Budget Update
  - A maximum of 10% of total budget can be spent on promotional items
  - Kacey Wilson clarified promotional items: if items are on a table to be picked up, they are considered promotional; if they are tied to an event, they should not be considered promotional. Federal law states that even safety equipment has to be tied to an event
  - Discussion was held regarding grant funding and promotional items. It was agreed that any promotional items requested via grants would have to be obtained through Jenna Keyes
  - Discussion was held to move \$2000 back to Marketing Promotions
  - Kathy Tripp, MODOT, will clean up the budget and it will be sent out for e-vote by the end of the week
- Bicycle Trailer

- Paula Robbins discussed the Putnam County Bicycle Rodeo and the possibility of the NWMCRS putting together a trailer and equipment for use in Northwest Missouri
- Paula Robbins will give a presentation on their bicycle rodeo, which was funded with their grant monies, at the next meeting
- Trevor Tutt made the motion to adjourn. Max Schieber seconded. Motion passed.