



County of Mercer

Jerry D. Allen
Cheston Easter
Zachary Martin
Commissioners

Judy Hamilton
County Clerk

Mercer County Courthouse
802 E. Main
Princeton, MO 64673
(660)748-3425 - Fax 748-3445
mcclerk@grm.net

June 24, 2024

Dear Consultant:

The **Mercer County Commission** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with with **the Mercer County Commission**. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 4 pm, July 19 (07/19/2024) at **the office of the Mercer County Clerk, 802 East Main Street, Princeton, MO 64673.**

Sincerely,

Jerry Allen
Presiding Commissioner

Attachment

Mercer County	Route: Ebony Street over Brush Creek
Federal Aid No:	BRO-R065(002)
Location:	Ebony Street over Brush Creek
Proposed Improvement:	Replacement of Bridge No. 1870002
Length:	95 ft steel girder bridge
Approximate Construction Cost:	\$ 750,000
DBE Goal Determination:	0 %
Consultant Services Required:	Construction Inspection Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.
Other Comments:	
Contact:	Name: Jerry Allen, Pres. Commissioner Address: 802 E. Main St., Princeton, MO 64673 Phone: 660-748-3425 Email:mcclerk@grm.net
Deadline:	4 pm on July 19, 2024
• Submit: Letter of interest should not exceed 5 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 4 copies of the letter interest should be received at the address and by the time specified.	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points