

Meeting Minutes

NORTHWEST MISSOURI COALITION FOR ROADWAY SAFETY

Bi-monthly Meeting

Tuesday, July 11, 2023, 1:00 p.m.

Location: 1716 Lincoln Street, Trenton, MO 64683

Amanda Cullin, Katelyn Canon, Naomi Daughtery, Amy Dowis, Alisha Ehrich, Amanda George, Suzy Griggs, Kay Hayes, Sara Heckman, Carol Hoorman, Sammy Howard, Shane Hux, Jenna Keyes, Chris McBane, Lisa McClaran, Melanie Noel, Jacquelyn Perez, Shelby Roof-Ewald, Paula Robbins, Rex Ross, Max Schieber, Joshua Stephens, Larry Stobbs, Trevor Tutt, Julie Weidmer, Tom Ziegler

- Call to Order: the meeting was called to order by Jenna Keyes at 1:06 pm
- Introductions & Safety Instructions: Jenna Keyes introduced herself and to avoid yelling over the Teams call, offered to skip the rest of introductions.
- Minutes: The minutes from the May 9th, 2023 meeting were presented. Larry Stobbs moved to approve the minutes as presented. Jacquelyn Perez seconded the motion and it passed unanimously.
- Budget Update: Jenna Keyes and Melanie Noel provided an update of the budget and discussions held at the executive committee prior to the coalition meeting. July is the beginning of this fiscal year, so the June withdrawals were not reflected on the presented spreadsheet. All but one grant awardee from the previous year had submitted their vouchers and been reimbursed. There was a little bit of funding left on the table at the end of the year. The executive board discussed moving funds from the equipment purchases line item into subcommittee budgets and the remainder would be transferred into the grant funding. These updates will be sent out to the coalition to review for the required two-week period and be voted upon for approval at the next meeting.
- Statewide Fatality Total: Jenna Keyes presented the fatality totals. Trevor Tutt corrected the “as of date” as from July 5th, 2023, and Shane Hux provided updated July 4th numbers as an additional 4 fatalities in the region of Troop H and an additional 29 fatalities statewide over the holiday.
- Show Me Zero Presentations: Jenna Keyes reported on the award ceremonies and press releases for the zero-fatality counties in our region for the previous year. Troop H and MoDOT Northwest will do social media posts to be shared. So far in 2023, only one of our counties has retained a zero-fatality record.
- Grant Committee: Jenna Keyes reported that the budget should be finalized by late August so the call for applications for grants can go out from September to October with scoring taking place in November. Larry Stobbs suggested that since the budget would not be presented to the public or have a bearing on the applications, that the coalition go ahead and announce the open application period as soon as possible to allow for more time for applicants to organize and submit their applications. The coalition agreed with

this assessment. Trevor Tutt inquired about the cap on grant amounts which was confirmed to be \$5,000.

- Worth County Presentation: Jenna Keyes presented a powerpoint provided by Worth County School District demonstrating the equipment purchased through the grant they received last year to improve traffic safety around and within the school.
- Subcommittee Reports
 - Occupant Protection: Amanda Cullin reported that Occupant Protection has a new group of committee members who have fresh ideas and are ready to help spend funds. Jenna Keyes reported a new methodology for committees to focus on an unaddressed safety need across the district and to come up with projects to fund to address those needs. Jenna Keyes also reported that car seat safety representative from MoDOT has retired, so a new representative to the Occupant Protection Committee is required as car seat safety has a specialized line item within their budget.
 - Distracted Driving: Paula Robbins reported that the committee has scheduled their next meeting for August 18, 2023, at 1:00. The meeting will be held virtually. Jenna Keyes reported that the distracted driving goggles were funded and delivered to MoDOT offices.
 - Speed and Aggressive Driving: no update provided.
 - Impaired Driving: Larry Stobbs reported that they have yet to meet this year as it is the beginning of the new fiscal year, but they have delivered all cones to the region. Jenna Keyes reminded coalition members to email herself or Trevor Tutt to join subcommittees. Larry Stobbs requested that a list of current members be sent out to each committee chair, so they have the most up to date contact information. Jenna Keyes confirmed and discussed updating the contact list for the entire coalition which is well out of date.
- Bylaws Update: Jenna Keyes provided an update to the bylaws which was discussed at the executive committee meeting prior to the coalition meeting. The updates will be sent out to the coalition for review at least two weeks prior to the next meeting and a vote to approve the bylaws will be held at the next meeting.
- Scheduling Meetings: Jenna Keyes presented a list of dates and locations for the coming year's meetings which were discussed at the executive committee meeting prior to the coalition meeting. The dates and locations are: September 12 at Unionville or Trenton, November 14 in St. Joseph at MoDOT NW office, January 9 in Maryville at NWMSU Campus Police Department, March 12 in Chillicothe at the Fire Department, and May 14 in St. Joseph at MoDOT NW office for the annual election meeting.
- Upcoming Events
 - Missouri Traffic and Highway Safety Conference: Jenna Keyes reported that the conference will be held at the Holiday Inn Express in Columbia, MO from September 25-27 and that funding is available for registration and hotel fees. Registration must be in by the end of August.
 - Northwest Missouri State University vs. Emporia State: a football game will be held on September 7th, 2023, at NWMSU. Set up will begin at 4:30 pm and run until the game begins at 7:00 pm. Student organizations will be there to assist, but at least six coalition volunteers are requested.

- Sullivan County Safety and Wellness Day: Lisa McClaran reported that the Sullivan County Health Department will be hosting their Safety and Wellness Day event on September 18, 2023, from 3:00-5:30 pm in Milan.
- Putnam County Fair: September 5-9 in Unionville. Paula Robbins requested the distracted driving goggles for the event.
- Andrew County Health Fair: Jenna Keyes reported that she attended the Health Fair hosted by Andrew County Health Department and it was well attended.
- Next Meeting: September 12th, 2023, at 1:00 pm in Unionville or Trenton.
- Adjournment: Paula Robbins moved to adjourn the meeting, and Larry Stobbs seconded. The meeting was adjourned at 1:46 pm.