



GASCONADE COUNTY COMMISSION

119 E. 1ST ST., ROOM 2, HERMANN, MISSOURI 65041

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EMAIL: gasconade@sos.mo.gov

JIM HOLLAND

COMMISSIONER
NORTHERN DISTRICT

TIM SCHULTE

PRESIDING
COMMISSIONER

JERRY D. LAIRMORE

COMMISSIONER
SOUTHERN DISTRICT

February 22, 2024

Dear Consultant:

The Gasconade County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3-5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with Gasconade County Commission. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 8:30 a.m., March 21, 2024 at address above.

Sincerely,

Tim Schulte
Presiding Commissioner

Attachment

City/County:	Gasconade County	Route:	Rock Island Trail
Federal Aid #			TAP 9901 (555)
Location:			Owensville East City Limits to Soap Creek Bridge
Proposed Improvement:			Development & Improvement of trail for public use
Length:			Approximately 2.8 miles
Approximate Construction Cost:			\$467,972.00
DBE Goal Determination:			4%
Consultant Services Required:			<p>Design Phase: Preparation of conceptual plans, preliminary plans, contract plans and right-of-way plans. Design services may include right-of way plans, surveying, geotechnical investigations, public involvement, environmental and historical preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&E and final documents.</p> <p>Bid Phase: Advertising, letting and award services</p> <p>Construction Phase: Work with the contractor on behalf of the county, assist with preconstruction conferences, perform periodic site inspections, prepare change orders, inspect construction materials, check shop drawings submitted by the contractor, conduct construction tests and inspection, be present during critical construction operations, work with County to do full-time inspections and reporting and participate in final inspection.</p>

Other Comments:

Contact:

Tim Schulte, Presiding Commissioner
Gasconade County Commission
119 E. 1st St., Room 2
Hermann, MO 65041
timhce@gmail.com
Office phone 573-486-5427

Deadline:

*Submit: Letter of interest should not exceed 3-5 pages total. A page is defined as 8 1/2 by 11 inches and printed on one side. Three (3) copies of the interest letter should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection:

Experience and Technical Competence -	25 max points
Capacity and Capability -	25 max points
Past Record of Performance -	50 max points