



# How to Do Business with Local Public Agencies



Ashley Buechter  
Laura Ellen  
October 24, 2022

# Local Public Agency Program

- MoDOT oversees all federal funds sub-allocated to the Local Public Agencies (LPAs) through the current transportation act.
- The LPAs are usually cities and counties.
- The funds are distributed to the LPAs by a competitive process.
- MoDOT ensures all federal requirements are met.



The screenshot shows the MoDOT Engineering Policy Guide website. The main heading is "LPA:136 Local Public Agency (LPA) Policy". Below this, there is a section titled "Local Public Agency" with a blue background and white text. To the right of this section, there is a detailed description of the policy, including a list of programs: Highway Bridge program (HBP), Surface Transportation Program (STP)- Urban, and Surface Transportation Program (STP)- Enhancement. The page also includes a sidebar with a navigation menu and a list of links.

**ENGINEERING Policy Guide**

**LPA:136 Local Public Agency (LPA) Policy**

The Local Public Agency (LPA) Policy, produced by the Missouri Department of Transportation, provides guidance for projects utilizing federal transportation funds provided under the current transportation act. This policy reference MoDOT's Standard Specifications for Highway Construction for issues not addressed under the current transportation act.

**Highway Bridge program (HBP)**

- Off-System Bridge Replacement and Rehabilitation Program (BRO)
- On-System Bridge Replacement and Rehabilitation Program (BRM)

**Surface Transportation Program (STP)- Urban**

- STP Urban Attributable
- STP Urban Non-Attributable

**Surface Transportation Program (STP)- Enhancement**

**Congestion Mitigation and Air Quality (CMAQ)**

Title 23, as amended by MAP-21 requires MoDOT to administer all funds apportioned to the state's apportionment must be sub-allocated towards the Off-System Bridge Replacement and the Congestion Mitigation and Air Quality Program.

For projects administered by local officials, the state will furnish information concerning necessary reviews and approvals, construction and maintenance of infrastructure, and coordinate the necessary reviews and approvals. MoDOT

**Navigation Menu:**

- Main Page
- 100 General
- 136 LPA Policy
- 200 Geometrics
- 300 Bases
- 400 Flexible Pavement
- 500 Rigid Pavement
- 600 Incidental Construction
- 700 Structures and Hydraulics
- 800 Roadside Development
- 900 Traffic Control
- 1000 Materials
- 1100 Maintenance Materials
- Minor Routes
- Shouldering Project Guidelines
- Help
- QRGs



# Funding Programs

- STBG (Surface Transportation Block Grant)
  - Traditional road and bridge projects (includes off-system bridge/BRO)
  
- BRO/BFP (Off-System Bridge Replacement/Bridge Formula Program)
  - Bridge replacements/rehabs
  - MoDOT and St. Louis TMA
  
- CMAQ (Congestion Mitigation and Air Quality)
  - Congestion mitigation projects, signal timing, transit, bike/ped
  - Only St. Louis & Kansas City TMA
  
- TAP (Transportation Alternatives Program)
  - Trails and sidewalks
  - TMAs and MoDOT
  
- TEAP (Traffic Engineering Assistance Program)
  - Small traffic studies
  - MoDOT



# Scope of Consultant Work

- All LPA projects with federal funds for design are reviewed.
- Local Agency completes a breakdown of work.
- MoDOT External Civil Rights (ECR) reviews to determine DBE availability.
- ECR sets DBE goal.
  - Smaller projects may have a DBE goal of 0%.
  - Design paid for by a local agency does not have a goal.

# Consultant Prequalification

- Prequalification is only required for prime consultants but is recommended for frequent subconsultants.
- Prequalification information is on MoDOT's website:
  - [Home Page | Missouri Department of Transportation \(modot.org\)](#)
  - [Doing Business with MoDOT | Missouri Department of Transportation](#)
  - [Consultant Information | Missouri Department of Transportation \(modot.org\)](#)
  - [Consultant Prequalification | Missouri Department of Transportation \(modot.org\)](#)

## Consultant Prequalification



### Standard Prequalification Requirements

Prime consultants wishing to provide professional design related services and has an established indirect cost rate schedule (overhead) must follow the Standard Prequalification Process.

MoDOT encourages sub-consultants to become prequalified if routinely exceeding \$25,000 in contracted services.

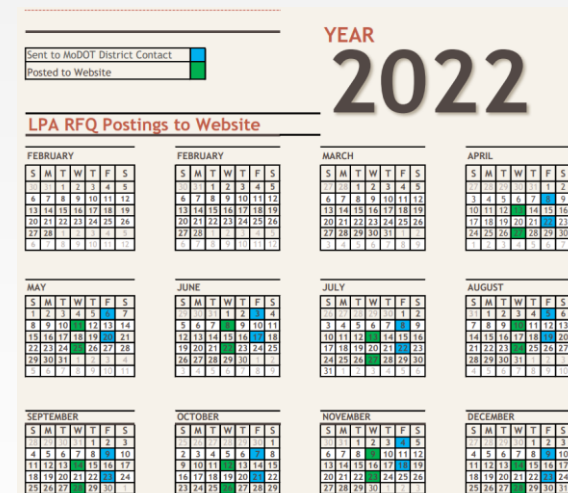


# Consultant Opportunities

Posted on MoDOT's website

- [Home Page | Missouri Department of Transportation \(modot.org\)](#)
- [Doing Business with MoDOT | Missouri Department of Transportation](#)
- [Consultant Information | Missouri Department of Transportation \(modot.org\)](#)
- [Solicitation \(RFQ\) Opportunities | Missouri Department of Transportation \(modot.org\)](#)
- [LPA Solicitations | Missouri Department of Transportation \(modot.org\)](#)

To receive notifications of postings, email:  
**CODEConsultPreq@modot.mo.gov**





# On-call Consultant List

- One list for LPA and another list for MoDOT.
- New solicitation every three years.
- Must be prequalified.
- Categories:
  - Structures
  - Roadway
  - Trails & Sidewalks
  - Traffic Engineering and TEAP
  - Environmental
  - Historic Preservation
  - Construction Inspection
- [LPA On-Call List | Missouri Department of Transportation \(modot.org\)](https://www.modot.org)

# Construction Work

- All LPA projects are reviewed for DBE goal for construction.
- MoDOT External Civil Rights (ECR) sets the goal based on the engineer's estimate before advertisement.
- DBEs can be the prime contractor or the subcontractor.







# Contractor Prequalification

- Prime contractors must be prequalified and registered with Missouri Buys.
  - Requirements differ depending on size of project.
- [Doing Business with MoDOT | Missouri Department of Transportation](#)
- [Local Public Agency | Missouri Department of Transportation \(modot.org\)](#)
- [Contractor/Bidding Information | Missouri Department of Transportation \(modot.org\)](#)
- [Becoming a Prime Contractor With MoDOT | Missouri Department of Transportation](#)



# Contractor Opportunities

- LPAs are required to post federal bid opening information on MoDOT's website.
  - [Projects to be Let by Others | Missouri Department of Transportation \(modot.org\)](#)
- Bid opening information also advertised in a local newspaper.
- Some LPAs will post information on their own website.
- Plan holder information may be available electronically.

888 - ASK MODOT (275-6636) EMAIL / TEXT UPDATES CONTACT US TRANSLATE

Missouri Department of Transportation

Local Travelers Road Work Programs Motor Carriers News About Careers Doing Business With MoDOT

### Projects to be Let by Others

ATTENTION: Most federal-aid projects require the bidder to be [Pre-qualified as a Prime Contractor with MoDOT](#).

Please read the bid advertisement to verify the pre-qualification requirements for each project.

Status	Bid Advertisement	Post Date	Revision Date	Letting Date
NEW	<a href="#">NE District, County of Lewis, County Bridge 28000181 Replacement</a>	10/11/22		11/14/22
NEW	<a href="#">SL District, City of Des Peres, Des Peres Road Roundabout</a>	10/6/22		11/10/22
NEW	<a href="#">SL District, County of St. Louis, McKelvey Road Resurfacing - Phase II</a>	10/3/22		11/9/22
NEW	<a href="#">SL District, County of St. Louis, Heintz Road Bridge No. 513 Replacement</a>	10/3/22		11/2/22
Addendum 1	<a href="#">SL District, County of St. Louis, Heintz Road Bridge No. 513 Replacement, Addendum 1</a>	10/13/22		11/2/22
NEW	<a href="#">SL District, City of University City, Canton Avenue Phase I Road Project</a>	9/30/22		10/27/22
NEW	<a href="#">SL District, City of De Soto, N Main Street Improvement Project</a>	9/29/22		11/8/22
NEW	<a href="#">NE District, City of Hannibal, Hannibal Regional Airport, Schedule I - Terminal Renovation</a>	9/29/22		10/21/22



# DBE Certification

- DBEs must be certified and on the Missouri Regional Certification Committee (MRCC) DBE Directory.
  - [Home Page | Missouri Department of Transportation \(modot.org\)](https://www.modot.org)
  - [Welcome to External Civil Rights | Missouri Department of Transportation \(modot.org\)](https://www.modot.org)
  - [DBE Program | Missouri Department of Transportation \(modot.org\)](https://www.modot.org)

A screenshot of the Missouri Regional Certification Committee (MRCC) website. The top banner features the text "Diversity Through Diversity" in white on a blue background. Below this is a dark blue header with the text "EXTERNAL CIVIL RIGHTS" in white. The main content area is divided into two columns. The left column has a blue header "EXPLORE THIS TOPIC" and a list of links: Home, DBE Program (with sub-links for "The Path to Determining Overall DBE Goal", "DBE Frequently Asked Questions", and "Mentor-Protégé Program"), Supportive Services, Title VI (with sub-links for "Filing a Complaint: Title VI" and "Helpful Tools"). The right column has a blue header "MRCC Directory" and a search bar labeled "DBE &amp; SBE SEARCH". Below the search bar is a link: "If you experience any issues with the search below, please try this link to search the directory: https://www6.modot.mo.gov/MRCC/". The main content area shows the MRCC logo (a map of Missouri with "MRCC" in blue) and the text "Missouri Regional Certification Committee DBE Directory". At the bottom, there are radio buttons for "Disadvantaged Business Enterprise", "Small Business Enterprise", and "ACDBE".

# Thank You!



**Ashley Buechter, P.E.**

Assistant State Design Engineer – Local Programs  
Administrator  
Design

[Ashley.Buechter@modot.mo.gov](mailto:Ashley.Buechter@modot.mo.gov)

Office: 573-526-6997



**Laura Ellen, P.E.**

Design Support Engineer  
Design

[Laura.Ellen@modot.mo.gov](mailto:Laura.Ellen@modot.mo.gov)

Office: 314-275-1542

- [About LPA/Contact Us | Missouri Department of Transportation \(modot.org\)](#)

