



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Ed Hassinger, Interim Director

1.888.ASK MODOT (275.6636)

September 20, 2024

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting services of consulting engineering firms to perform the described professional services for multiple projects as shown on the attached list. Proposers can submit for any number of the project packages or all of the project packages with one letter of interest. Clearly indicate what project packages your letter of interest represents on the required Cover Sheet. The projects can be awarded to any number of proposers or one proposer. Please reference the Cover Sheet for the list of projects and description of work.

If your firm would like to be considered for these consulting services, provide your submittal to this email sean.domingo@modot.mo.gov. A confirmation email will be sent once the submittal is received.

Below are the requirements for the letter of interest:

	Maximum No. Pages*
Cover Sheet - List of Projects indicating for which project the consultant is interested.	1
General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff, Past Performance, Qualifications of Personnel Assigned, Workforce Diversity	2
Project Understanding, Innovation, and Subconsultants	2 pages per project package

*A page will be considered one side of an 8.5"x 11" size sheet of paper.

Please clearly indicate in the provided Cover Sheet for which project(s) your consultant team is interested.

Page 2 and 3 of the submittal should include any company information, which might help in the selection process, including general experience of the firm, familiarity/capability, accessibility of firm and staff, past performance, qualifications and backgrounds of key personnel you would assign to the project. Also include an explanation of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve, and we expect our partners to do the same.

The last two pages per project should include a statement to indicate your firm's understanding of the project and any innovative approaches to be utilized during project development. It should also include any other information which might help us in the selection including the key personnel you would assign to the project. These pages should also identify any sub-consultants you would propose to use. In addition, please include detailed information on similar projects that your key personnel have worked on. Indicate the role your key

Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.

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personnel played in the projects and include reference contact information. Any consultant or sub-consultant which qualifies as a DBE should be indicated.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information.

Firms that are not current on all of the required prequalification categories found in MoDOT's *Approved Consultant Prequalification List* at the date of the solicitation expiration will be considered non-responsive.

Interviews/presentations will not be required for the consultant selections. Additional information files are located on the MoDOT solicitation website. Project managers will accept phone calls or emails to answer questions.

Below is an anticipated solicitation schedule:

Solicitation Period:	September 25 – October 16, 2024
MoDOT review of Submittals/Selection	October 17 – Nov 1, 2024
Announcement of Selection (via website)	November 4, 2024
Development of Contracts & Scope	November 4 – December 30, 2024
Notice to Proceed:	January 17, 2025

We request all letters be submitted/received no later than 3:00 pm, October 16th, 2024 via email to sean.domingo@modot.mo.gov

Sincerely,

Kenneth Voss, P.E.
State State DesignEngineer

Attachment

KC District
Chris Redline, PE – District Engineer
Missouri Department of Transportation
600 NE Colbern Road
Lee's Summit, MO 64086

Contact Information:

Contact Name	Contact Phone	Contact Email
Sean Domingo	816-289-3185	Sean.Domingo@modot.mo.gov

Kansas City District Coreslab		
	KCK Coreslab	Marshall Coreslab
Project Description	This project will be to provide professional services for material inspection of pre-cast concrete members of various routes, counties and projects within the State of Missouri at the Kansas City Kansas Coreslab located at Address: 759 S 65th St, Kansas City, KS 66111	This project will be to provide professional services for material inspection of pre-cast concrete members of various routes, counties and projects within the State of Missouri at Address: 1615 W Arrow St, Marshall, MO 65340
DBE Goal	0%	0%

Rating Criteria w/Weighted Values

Project Understanding & Innovation	10 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	20 Points Max
Familiarity/Capability	15 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total

COVER SHEET

(This must accompany your firm's letter of interest)

Firm's Full Legal Name: _____

Firm's Contact Name: _____

Contact Email Address: _____

Firm's Mailing Address: _____

For consideration, please select all of the projects your firm is interested in.

<input type="checkbox"/>	KCK Corelab	Address: 759 S 65th St, Kansas City, KS 66111
<input type="checkbox"/>	Marshall Coreslab	Address: 1615 W Arrow St, Marshall, MO 65340