



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

September 13, 2023

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, Wednesday October 4th, 2023 at the appropriate office.

Sincerely,

DocuSigned by:

7235401073964B4...
Travis Koestner, P.E.
State Design Engineer

Attachment

Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.

www.modot.org

DISTRICT OFFICES
(Roadway Design Inquiries)
Southwest District
Stacy Reese – District Engineer
Missouri Department of Transportation
3025 East Kearney Street
Springfield, Missouri 65803

Contact
Warner “Bud” Sherman
417-895-7690
Warner.sherman@modot.mo.gov
Email responses are encouraged

District Southwest

| Greene County, Route FF / Weaver Rd. | |
|---|---|
| Job No's: | JSU0189, JSU0210 |
| Location: | Weaver Rd. between Route FF and Cloverdale Lane in Battlefield, MO |
| Proposed Improvement: | Widening Weaver Road to three lanes between Route FF and Cloverdale Lane, and implementing roundabout intersection at Route FF and Weaver Road. |
| Approximate Construction Cost: | \$5,296,000 |
| DBE Goal (if applicable) | 5% |
| Consultant Services Required: | <p>The consultant will be required to provide the following services:</p> <ul style="list-style-type: none"> • Cost Estimations and STIP updates • Utility Coordination • RES reporting and coordination. Investigation services will be conducted by MoDOT. • Public Involvement • Preliminary Plans • Right of Way Plans • PS&E Plans and Documents • Construction Inspection <p>This will be a phased consultant agreement. The first phase of the project will consist of development of preliminary plans and RES completion for NEPA clearance. The second phase will consist of right-of-way plans for COMMISSION approval and acquisition, utility coordination, and completion of PS&E plans and documents for bid letting and construction contract award. If required, a separate supplemental agreement will be provided for construction inspection.</p> |
| Other Comments: | <p>Interviews or presentation will <u>not</u> be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection-October 18, 2023</p> <p>Exhibit III (Estimated fees/hours) will be required from the consultant within two (2) weeks of selection notification.</p> <p>Surveying and geotechnical work will be provided by the consultant. Some survey data can be obtained from MoDOT, but consultant will be required to provide survey not available.</p> <p>Conceptual estimate will be provided by MoDOT. Consultant is to provide estimate updates for subsequent fiscal year programming.</p> |

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| | <p>Proposed Project Schedule*:</p> <ul style="list-style-type: none">• Preliminary Estimate – January 1, 2024• Preliminary Plans – March 1, 2024• Right of Way Plans – October 1, 2024• PS&E Plans and Documents – December 1, 2025• Anticipated Letting – TBD• Construction Inspection – TBD <p>*Submittals for Review will be required one month in advance of contractual milestone deadlines.</p> |
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Rating Criteria w/Weighted Values

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|--------------------------------------|----------------------|
| Project Understanding & Innovation | 25 Points Max |
| Past Performance | 25 Points Max |
| Qualifications of Personnel Assigned | 20 Points Max |
| General Experience of Firm | 10 Points Max |
| Familiarity/Capability | 10 Points Max |
| Accessibility of Firm & Staff | <u>10 Points Max</u> |
| | 100 Points Max Total |