



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

**Missouri Department of Transportation**  
*Ed Hassinger, P.E., Director*

1.888.ASK MODOT (275.6636)

May 21, 2025

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than **three** pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, June 11, 2025 at the appropriate office.

Sincerely,  
DocuSigned by:

3172DF6C2BDA4DF  
Danica Stovall-Taylor, P.E.  
Asst. State Design Engineer

Attachment



*Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.*

## **DISTRICT OFFICES**

Southwest District – Joplin Regional Office  
Stacy Reese – District Engineer  
Missouri Department of Transportation  
2915 Doughboy Drive  
Joplin, MO 64801

### **Contact**

Craig Switzer – Transportation Project Manager  
(417) 621-6331  
[craig.switzer@modot.mo.gov](mailto:craig.switzer@modot.mo.gov)

Email responses to [craig.switzer@modot.mo.gov](mailto:craig.switzer@modot.mo.gov) are encouraged  
(receipt will be acknowledged if submitted by email)

## Southwest District

| <b>Various Routes, Various Counties<br/>Sign Truss Inspections in the Southwest District</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Job No:</b>                                                                               | JSR0190, JSU0191                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Location:</b>                                                                             | JSR0190: Rural Southwest District.<br><br>JSU0191: Urban Southwest District.                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Proposed Improvement:</b>                                                                 | Inspect the condition of all sign trusses in the Southwest District, create a GIS-based inventory of all truss locations, and develop a Conceptual Study Report.                                                                                                                                                                                                                                                                                                                                                        |
| <b>Length:</b>                                                                               | District-wide                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Approximate Cost:</b>                                                                     | \$1,650,000 (study only)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>DBE Goal (if applicable)</b>                                                              | 0%                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Consultant Services Required:</b>                                                         | <p>Structural inspections of all sign trusses including bases, structural members, and sign mounting attachments.</p> <p>Creation of a searchable GIS-based inventory of all sign truss locations.</p> <p>Conceptual design services as required to prioritize repair/replacement needs, develop estimates for the proposed improvements, and develop the Conceptual Study Report.</p> <p>A supplemental agreement may be executed for preliminary and final design at locations deemed critical by the COMMISSION.</p> |
| <b>Other Comments:</b>                                                                       | <p>Interviews or presentations will not be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection:<br/>June 24, 2025</p>                                                                                                                                                                                                                                                                                                                                                                  |

|  |                                                                                                                                                                                                                                                                                                                                                                               |
|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p>Preferred consultant experience/capabilities will include:</p> <ul style="list-style-type: none"><li>• Hands-on visual inspections</li><li>• Non-destructive testing</li><li>• Climbing over live traffic, including all required training and certifications.</li><li>• GIS data collection and mapping</li></ul> <p>All work shall be completed by January 31, 2026.</p> |
|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Rating Criteria w/Weighted Values**

|                                      |                      |
|--------------------------------------|----------------------|
| Project Understanding & Innovation   | 25 Points Max        |
| Past Performance                     | 25 Points Max        |
| Qualifications of Personnel Assigned | 20 Points Max        |
| General Experience of Firm           | 10 Points Max        |
| Familiarity/Capability               | 10 Points Max        |
| Accessibility of Firm & Staff        | <u>10 Points Max</u> |
|                                      | 100 Points Max Total |



PROJECT SUMMARY REPORT FOR SR0190 AS OF Apr 28, 2025

|  |  |  |  |  |     |     |     |
|--|--|--|--|--|-----|-----|-----|
|  |  |  |  |  | 161 | 162 | 163 |
|--|--|--|--|--|-----|-----|-----|

PROJECT SUMMARY REPORT FOR SU0191 AS OF Apr 28, 2025

| Award Month/Award Year                                                     | Work District | SOUTHWEST | Status       | ACCEPTED | Version                  | ANNUAL UPDATE | Project Manager | CRAIG SWITZER  | Payment Project   | N |
|----------------------------------------------------------------------------|---------------|-----------|--------------|----------|--------------------------|---------------|-----------------|----------------|-------------------|---|
|                                                                            |               |           | Letting Date |          | Estimated Submittal Date | Feb 11, 2025  | Let by          | CENTRAL OFFICE | Letting Exclusion | N |
| Primary Route                                                              |               |           |              |          |                          |               |                 |                |                   |   |
| Various                                                                    |               |           |              |          |                          |               |                 |                |                   |   |
| County                                                                     |               |           |              |          |                          |               |                 |                |                   |   |
| VARIOUS                                                                    |               |           |              |          |                          |               |                 |                |                   |   |
| Description / Location                                                     |               |           |              |          |                          |               |                 |                |                   |   |
| Sign trusts inspections on various routes in the urban Southwest District. |               |           |              |          |                          |               |                 |                |                   |   |
| Reason / Remarks                                                           |               |           |              |          |                          |               |                 |                |                   |   |
| District Comments                                                          |               |           |              |          |                          |               |                 |                |                   |   |
| Combo w/ISR0190                                                            |               |           |              |          |                          |               |                 |                |                   |   |

| Project Amounts |              | Total Estimated Cost for the Project |        |                         |                     |                                     |                       |                          |                         |                          |
|-----------------|--------------|--------------------------------------|--------|-------------------------|---------------------|-------------------------------------|-----------------------|--------------------------|-------------------------|--------------------------|
| Typical Bridge  | Major Bridge | Pavement                             | Safety | Mobility                | Capital Improvement | Contingency                         | Other Non-Contractual | Right of Way Acquisition | Preliminary Engineering | Construction Engineering |
|                 |              |                                      |        |                         |                     |                                     |                       |                          | 850                     |                          |
| Total Bridge    |              |                                      |        | Total Contract Estimate |                     | Total Construction                  |                       |                          | Total Engineering       | 850                      |
|                 |              |                                      |        |                         |                     | Total Right of Way and Construction |                       | 0                        | Total Project           | 850                      |

| Yearly Program Amounts   |      | Amount Programmed by SFY |      |      |      |      |        |               |               |  |  |
|--------------------------|------|--------------------------|------|------|------|------|--------|---------------|---------------|--|--|
| Prior to 2025            | 2025 | 2026                     | 2027 | 2028 | 2029 | 2030 | Future | Program Total | Project Total |  |  |
| Preliminary Engineering  | 50   | 600                      | 50   |      | 50   |      |        | 800           | 850           |  |  |
| Construction Engineering |      |                          |      |      |      |      |        |               |               |  |  |
| Right of Way Acquisition |      |                          |      |      |      |      |        |               |               |  |  |
| Construction             |      |                          |      |      |      |      |        |               |               |  |  |
| Total                    | 50   | 600                      | 50   | 50   | 50   | 50   |        | 800           | 850           |  |  |

| How the District is Funding the Project |  |   |   |   |   |   |   |   |   |   |   |
|-----------------------------------------|--|---|---|---|---|---|---|---|---|---|---|
| Funding Category                        |  |   |   |   |   |   |   |   |   |   |   |
| Total                                   |  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Funding From Other Sources |  |   |   |   |   |   |   |   |   |   |   |
|----------------------------|--|---|---|---|---|---|---|---|---|---|---|
| Total                      |  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Funds Transfer |  |   |   |   |   |   |   |   |   |   |   |
|----------------|--|---|---|---|---|---|---|---|---|---|---|
| Total          |  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Total Right of Way and Construction |  |   |   |   |   |   |   |   |   |   |   |
|-------------------------------------|--|---|---|---|---|---|---|---|---|---|---|
|                                     |  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Engineering |  |    |     |    |    |    |    |   |     |     |  |
|-------------|--|----|-----|----|----|----|----|---|-----|-----|--|
|             |  | 50 | 600 | 50 | 50 | 50 | 50 | 0 | 800 | 850 |  |

| Funding From Other Sources - Engineering |  |   |   |   |   |   |   |   |   |   |   |
|------------------------------------------|--|---|---|---|---|---|---|---|---|---|---|
| Total                                    |  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Funds Transfer - Engineering |  |   |   |   |   |   |   |   |   |   |   |
|------------------------------|--|---|---|---|---|---|---|---|---|---|---|
| Total                        |  | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Total Engineering |  |    |     |    |    |    |    |   |     |     |  |
|-------------------|--|----|-----|----|----|----|----|---|-----|-----|--|
|                   |  | 50 | 600 | 50 | 50 | 50 | 50 | 0 | 800 | 850 |  |

| Total Project |  |    |     |    |    |    |    |   |     |     |  |
|---------------|--|----|-----|----|----|----|----|---|-----|-----|--|
|               |  | 50 | 600 | 50 | 50 | 50 | 50 | 0 | 800 | 850 |  |

| Bridge Count |  |   |                    |   |             |        |        |               |                        |             |  |
|--------------|--|---|--------------------|---|-------------|--------|--------|---------------|------------------------|-------------|--|
|              |  | 0 | Railroads Impacted | 0 | Improvement | Safety | Action | Detailed Work | Federal Funds Category | Initiatives |  |

| Bridges |  |    |  |  |  |  |  |  |  |  |  |
|---------|--|----|--|--|--|--|--|--|--|--|--|
|         |  | NA |  |  |  |  |  |  |  |  |  |

| Route |  |                  |   |  |  |  |  |  |  |  |  |
|-------|--|------------------|---|--|--|--|--|--|--|--|--|
|       |  | Centerline Miles | 0 |  |  |  |  |  |  |  |  |

| TIP Number |  |        |  |  |  |  |  |  |  |  |  |
|------------|--|--------|--|--|--|--|--|--|--|--|--|
|            |  | MO1722 |  |  |  |  |  |  |  |  |  |

| Planning Organization |  |                  |                 |                |  |  |  |  |  |  |  |
|-----------------------|--|------------------|-----------------|----------------|--|--|--|--|--|--|--|
|                       |  | Federal District | Senate District | House District |  |  |  |  |  |  |  |

| OZARKS TRANSPORTATION ORGANIZATION |  |   |       |                                         |  |  |  |  |  |  |  |
|------------------------------------|--|---|-------|-----------------------------------------|--|--|--|--|--|--|--|
|                                    |  | 7 | 20 30 | 130 131 132 133 134 135 136 137 139 140 |  |  |  |  |  |  |  |