



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

**Missouri Department of Transportation**  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

July 26, 2023

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, Wednesday August 16<sup>th</sup>, 2023 at the appropriate office.

Sincerely,

DocuSigned by:  
  
7235401073964B4...  
Travis Koestner, P.E.  
State Design Engineer

Attachment

***Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.***

***[www.modot.org](http://www.modot.org)***

**DISTRICT OFFICES**  
**(Roadway Design Inquiries)**  
Southwest District  
Stacy Reese – District Engineer  
Missouri Department of Transportation  
3025 East Kearney Street  
Springfield, Missouri 65803

Contact  
Warner “Bud” Sherman  
417-895-7690  
Warner.sherman@modot.mo.gov  
Email responses are encouraged

**BRIDGE DIVISION OFFICES**  
**(Bridge & Hydraulic Inquiries)**

Bryan Hartnagel, P.E. – State Bridge Engineer  
Missouri Department of Transportation  
105 W. Capitol Avenue  
Jefferson City, Missouri 65102

Contact  
Trent Crawford, P.E.  
Structural Project Manager  
Bridge Division  
573-522-8603  
Trenton.crawford@modot.mo.gov  
Email responses are encouraged

**District Southwest**

<b>Polk County, MO 13 / Route N</b>	
<b>Job No's:</b>	JSR0049, JSR0138. JSR0183
<b>Location:</b>	MO 13 and Route N near Humansville
<b>Proposed Improvement:</b>	Replacement of Bridge A0063 on MO 13, replacement of Bridge A1878 on Route N, and redeck of Bridge A2681 on MO 13. Work includes approach slabs and guardrail.
<b>Approximate Construction Cost:</b>	\$3,200,000
<b>DBE Goal (if applicable)</b>	10%
<b>Consultant Services Required:</b>	<p>The consultant will be required to provide the following services:</p> <ul style="list-style-type: none"> <li>• Cost Estimations and STIP updates</li> <li>• Utility Coordination</li> <li>• RES reporting and coordination. Investigation services will be conducted by MoDOT.</li> <li>• Public Involvement</li> <li>• Preliminary Plans</li> <li>• Right of Way Plans</li> <li>• PS&amp;E Plans and Documents</li> <li>• Construction Inspection</li> </ul> <p>This will be not be a phased consultant agreement. The entire scope of the project will consist of development of preliminary plans, RES completion for NEPA clearance, right-of-way plans for COMMISSION approval and acquisition, utility coordination, and completion of PS&amp;E plans and documents for bid letting and construction contract award. If required, a separate supplemental agreement will be provided for construction inspection.</p>
<b>Other Comments:</b>	<p>Interviews or presentation will <u>not</u> be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection-August 30, 2023</p> <p>Exhibit III (Estimated fees/hours) will be required from the consultant within two (2) weeks of selection notification.</p> <p>Surveying and geotechnical work will be provided by MoDOT. The consultant will be required to provide site specific design surveying not covered by available survey data from MoDOT.</p> <p>Conceptual estimate will be provided by MoDOT. Consultant is to provide estimate updates for subsequent fiscal year programming.</p>

	<p>Proposed Project Schedule*:</p> <ul style="list-style-type: none"><li>• Preliminary Plans – March 1, 2024</li><li>• Right of Way Plans – June 1, 2024</li><li>• PS&amp;E Plans and Documents – July 1, 2025</li><li>• Anticipated Letting – October 2025</li><li>• Construction Inspection – 2026 -2027</li></ul> <p>*Submittals for Review will be required one month in advance of contractual milestone deadlines.</p>
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**Rating Criteria w/Weighted Values**

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total