



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

**Missouri Department of Transportation**  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

October 25, 2023

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than **three** pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, **November 17, 2023** at the appropriate office.

Sincerely,  
DocuSigned by:



723541107396484  
Travis Koestner, P.E.  
State Design Engineer

Attachment

***Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.***

***www.modot.org***

**NORTHWEST DISTRICT OFFICE**  
(Roadway Inquiries and **Administration of Contract after Execution**)

Martin Liles, P.E.  
District Engineer  
Missouri Department of Transportation  
3602 N. Belt Highway  
Saint Joseph, MO 64506

Contact:  
Joyce Reynolds, P.E.  
Transportation Project Manager – NW District  
816-387-2411  
[Joyce.Reynolds@modot.mo.gov](mailto:Joyce.Reynolds@modot.mo.gov)

**BRIDGE DIVISION OFFICE**  
(Letter of Interest Submittal and **Administration through Execution of Contract**)

Bryan Hartnagel, P.E., Ph.D.  
State Bridge Engineer  
Missouri Department of Transportation  
105 W. Capitol Avenue  
Jefferson City, MO 65102

Contact:  
Tyler Lindsay, PE  
Structural Project Manager – Bridge Division  
573-522-8727  
[Tyler.Lindsay@modot.mo.gov](mailto:Tyler.Lindsay@modot.mo.gov)

**Responses shall be submitted by Email**

**District NW**

<b>Worth County, Route 46 &amp; Route W</b>	
<b>Job No:</b>	JNW0020
<b>Location:</b>	Route 46 over Marlowe Branch, near Grant City & Route W over West Fork Grand River, near Oxford
<b>Proposed Improvement:</b>	Replacement of Bridges No. J0024 & X0142
<b>Length:</b>	As needed for replacement
<b>Approximate Construction Cost:</b>	\$2,765,000
<b>DBE Goal (if applicable)</b>	0%
<b>Consultant Services Required:</b>	<p>Roadway: Final roadway design and preparation of conceptual (if necessary), preliminary, right of way (if necessary), and final roadway Plans, Specifications &amp; Estimate (PS&amp;E) including preparation of the RES.</p> <p>Bridge: All preliminary bridge design including hydraulic analysis for J0024 (1D) &amp; X0142 (2D), final bridge design and plan preparation as necessary to submit final bridge Plans, Specifications &amp; Estimate (PS&amp;E)</p> <p>Load Rating: Perform a load rating of each structure providing necessary BrR files.</p> <p>Geotechnical: Preliminary &amp; final geotech will be provided by MoDOT.</p> <p>Surveying: All surveying services to be completed by MoDOT.</p> <p>Utilities: As needed.</p> <p>Right of Way: As needed.</p>
<b>Other Comments:</b>	<p>Interviews (or presentations) will not be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection: 12/13/2023 Expected Notice to Proceed: 02/01/2024</p> <p>Preliminary Plans are due by 05/02/2024 Right of Way Plans are due by 06/03/2024</p> <p>100% unsigned and unsealed roadway and bridge PS&amp;E must be submitted to MoDOT by 10/24/2024 for a February 2025 letting.</p> <p>100% final signed and sealed roadway and bridge PS&amp;E must be submitted to MoDOT by 11/27/2024 for a February 2025 letting.</p> <p>Consultant will need to coordinate directly with the Northwest District regarding roadway information and project schedule.</p>

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**Rating Criteria w/Weighted Values**

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total