



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

April 10, 2024

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, April 24, 2024, at the appropriate office.

Sincerely,

DocuSigned by:

D6B5G4961F0D41E
Kenneth Voss, P.E.
State Design Engineer

Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.

www.modot.org

Attachment

DISTRICT OFFICES

Central District
Machelle Watkins, P.E. – District Engineer
Missouri Department of Transportation
1511 Missouri Blvd.
Jefferson City, MO 65102

Contact:
James Beattie, P.E.
(573) 751-5217 (O)
(573) 508-4967 (C)
james.beattie@modot.mo.gov
Email responses are encouraged.

District Central

Callaway, Route 54	
Job No:	JCD0170
Location:	Westbound Route 54 in Callaway County from Route 63 to Missouri River Bridge
Proposed Improvement:	Constructing an additional westbound lane and relocating the westbound entrance ramp from Route W
Length:	0.608 miles
Approximate Construction Cost:	\$2,996,000
DBE Goal (if applicable)	5%
Consultant Services Required:	All PS&E documents required for the project Letting in accordance with MoDOT's Engineering Policy Guide (EPG), Category 237.9. (i.e. preliminary plans, right-of-way plans, final roadway design plans, estimate, job special provisions, etc.) Consultant will provide surveying (as needed), evaluation of existing guardrail, and PS&E documents. Consultant will submit Requests for Environmental Services (RES) at appropriate stages.
Other Comments:	<p>MoDOT will provide pavement selection, geotechnical services, environmental/cultural services, pavement repair locations, right-of-way acquisition, public involvement, and utility coordination.</p> <p>MoDOT has an approved conceptual design for this project that should be used for preliminary and final design (see website link).</p> <p>Interviews or presentation will not be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection – May 10, 2024.</p> <p>Tentative Consultant Notice to Proceed anticipated May 31, 2024.</p> <p>Preliminary plans shall be submitted no later than October 1, 2024.</p> <p>Right-of-Way plans shall be submitted no later than January 3, 2025.</p> <p>Final plans shall be submitted for review no later than July 1, 2025.</p> <p>Final plans for PS&E shall be submitted no later than August 1, 2025.</p>

Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total