



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

November 24, 2021

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.


If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, December 15, 2021 at the appropriate office.

Sincerely,

DocuSigned by:

7235401073964B4...
Travis Koestner, P.E.
State Design Engineer

Attachment

Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.

www.modot.org

DISTRICT OFFICES

Southwest District (Administration)
Steve Campbell, District Engineer
Missouri Department of Transportation
3025 East Kearney Street
Springfield, MO 65803

Bridge Division Contact

Stacy McMillan, Structural Liaison Engineer
573-526-0250
Stacy.mcmillan@modot.mo.gov

Southwest District Contact (Roadway Inquiries)

Kristi Bachman, Transportation Project Manager
417-829-8040
Kristi.bachman@modot.mo.gov

Email responses are encouraged

District Southwest

Greene County, County Road 127 (Melville Road)	
Job No:	J8S3156
Location:	County Road 127 (Melville Road) over I-44
Proposed Improvement:	Replace bridge A0441
Length:	As needed for replacement
Approximate Construction Cost:	\$2,197,000
DBE Goal (if applicable)	10%
Consultant Services Required:	<p>The consultant will be required to provide the following services:</p> <ul style="list-style-type: none"> • Conceptual Report • Utility Coordination • Preliminary Roadway Plans • Bridge Memo • Preliminary Bridge Plans • Right of Way Plans • Roadway PS&E Plans and Documents • Bridge PS&E Plans and Documents <p>With the potential for additional funding, the scope of this project may change, and could be reduced or eliminated from this contract.</p>
Other Comments:	<p>Interviews or presentation will not be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection-January 3, 2022</p> <p>Exhibit III (Estimated fees/hours) will be required from the consultant within three (3) weeks of selection notification.</p> <p>Informational documents include existing plans and draft scope of services.</p> <p>https://www.modot.org/files-download</p> <p>MoDOT will provide survey data, right of way acquisition and construction inspection.</p>

Rating Criteria w/Weighted Values

Project Understanding & Innovation

25 Points Max

Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total