



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

January 11, 2023

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than **three** pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, February 1, 2023 at the appropriate office.

Sincerely,

Travis Koestner, P.E.
State Design Engineer

Attachment

DISTRICT OFFICES

Southwest District – Joplin Regional Office
Steve Campbell – District Engineer
Missouri Department of Transportation
2915 Doughboy Drive
Joplin, MO 64804

Contact

Craig Switzer – Transportation Project Manager
(417) 621-6331
craig.switzer@modot.mo.gov

Email responses are encouraged
(receipt will be acknowledged if submitted by email)

Southwest District

Jasper County, Route 96	
Job No:	J7S3506B, JSR0060
Location:	From I-49 to Route 571 (Garrison Avenue) in the city of Carthage
Proposed Improvement:	J7S3506B: ADA Transition Plan improvements JSR0060: Pavement and operational improvements
Length:	1.1 mile
Approximate Construction Cost:	\$7,683,000
DBE Goal (if applicable)	4%
Consultant Services Required:	<p>MoDOT will provide site-specific project topographic and land surveying. Survey data will tentatively be provided to the consultant by May 1, 2023.</p> <p>The consultant will conduct necessary utilities coordination.</p> <p>The consultant will conduct necessary Section 106 (historic preservation) investigations and clearances. Remaining environmental services will be provided by MoDOT. The consultant will be responsible for submitting the Request for Environmental Services, and will be available to provide project specific information for environmental clearances as requested.</p> <p>Public meetings and/or hearings will be required due to the number of parcels affected. The consultant will prepare exhibits and participate in the public meetings and/or hearings.</p> <p>The consultant will prepare the necessary traffic operational and safety study, conceptual study report, preliminary plans, right of way plans, final design plans, JSPs, construction estimates, working day study, and other supporting documents as required.</p> <p>The consultant will utilize MoDOT Southwest District streamlining typical sections and traffic control plans.</p>

	<p>MoDOT will provide the necessary right of way estimates (by parcel), appraisals, negotiations, acquisitions, property exhibits (tract maps), legal descriptions and monumentation. The consultant will provide all data necessary to support these efforts.</p> <p>The consultant will provide construction inspection services (if needed) via supplemental agreement.</p>
<p>Other Comments:</p>	<p>Interviews or presentation will not be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection: February 16, 2023</p> <p>The contract will be executed in three phases:</p> <ul style="list-style-type: none"> • Phase 1: Conduct a Traffic Operational and Safety Study to scope needed operational and safety improvements along the corridor, compile the Traffic Operational and Safety Study recommendations into a Conceptual Study Report, and develop estimates to aid MoDOT in selecting operational and safety countermeasures that can be constructed within the available budget for each project. Countermeasures should be developed with the goal of minimizing right of way acquisition. • Phase 2: Develop preliminary plans, right of way plans, and final design plans based on the approved recommendations of the Conceptual Study Report from Phase 1 via supplemental agreement. • Phase 3: Construction inspection (if needed) via supplemental agreement. <p>The consultant will have two weeks from receipt of the Scope of Services to provide estimated hours and fees for Phase 1 of the contract.</p> <p>Tentative Project Schedule:</p> <ul style="list-style-type: none"> • Traffic Operational and Safety Study: June 1, 2023 • Conceptual Study Report: July 1, 2023 • Preliminary/Right of Way Plans: September 1, 2023 • PS&E Plans/Documents: October 30, 2023 • Letting: January 19, 2024 <p>End of Period of Service: December 31, 2025</p>

Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total