



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

March 12, 2020

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, March 26, 2020 at the appropriate office.

Sincerely,

Travis Koestner, P.E.
State Design Engineer

Attachment

DISTRICT OFFICES

Southwest District
Steve Campbell – District Engineer
Missouri Department of Transportation
3025 East Kearney Street
Springfield MO 65803

Contact
Kristi Bachman
417-829-8040
Kristi.bachman@modot.mo.gov
Email responses are encouraged

District Southwest

| Stone, Taney County, Various Routes | |
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| Job No: | J7S3421, J7S3395 |
| Location: | Various Routes in Stone and Taney Counties |
| Proposed Improvement: | ADA Improvements |
| Approximate Engineering Cost: | PE - \$377,000; CE - \$440,000 |
| Approximate Construction Cost: | \$1,356,000 (J7S3421); \$1,375,000 (J7S3395) |
| DBE Goal (if applicable) | 10% |
| Consultant Services Required: | Prepare survey, preliminary plans, Right of Way plans, PS&E plans/documents and provide construction inspection services for ADA improvements on various routes in Stone and Taney Counties. Impacted communities are Branson West, Branson, Forsyth, Reeds Spring, Blue Eye, Taneyville, Galena, Crane, Hurley and Hollister. |
| Other Comments: | <p>Interviews or presentation will not be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection - April 6, 2020</p> <p>Consultant initial submittal of fees/hours – April 24, 2020, or two weeks after notice of selection if not notified by April 10, 2020.</p> <p>Anticipated Notice to Proceed – May 29, 2020</p> <p>Proposed Project Schedule:</p> <p>Preliminary Plans – October 28, 2020 Right of Way Plans – March 5, 2021 PS&E Submittal – November 29, 2021</p> <p>J7S3421 – ADA improvements are various routes in Stone/Taney counties. Scheduled for FY2022 letting.</p> <p>J7S3395 – ADA improvements on Stone Route 76 between Business 13 in Branson West and Route 376 in Branson. Scheduled for FY2023 letting (provide plans on shelf in FY2022)</p> <p>The consultant will provide survey and construction inspection as part of the Scope of Services.</p> |

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| | <p>MoDOT will provide environmental and Right of Way acquisition services.</p> <p>Should Right of Way acquisition services be needed by the consultant, a supplemental agreement will be executed.</p> |
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Rating Criteria w/Weighted Values

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| Project Understanding & Innovation | 25 Points Max |
| Past Performance | 25 Points Max |
| Qualifications of Personnel Assigned | 20 Points Max |
| General Experience of Firm | 10 Points Max |
| Familiarity/Capability | 10 Points Max |
| Accessibility of Firm & Staff | <u>10 Points Max</u> |
| | 100 Points Max Total |