



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

April 26, 2019

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in MoDOT's Approved Consultant Prequalification List at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, May 17, 2019 at the appropriate office.

Sincerely,

Eric Schroeter, P.E.
Assistant Chief Engineer

Attachment

DISTRICT OFFICES

SW District

Travis Koestner – District Engineer
Missouri Department of Transportation
3025 E. Kearney Street
Springfield, MO 65803

Contact

John Sanders- Roadway Design
John.Sanders@modot.mo.gov
417-829-8039

Email responses are encouraged

District SW

Dade, Greene, Lawrence, Polk Counties, Various Routes																			
Job No:	J7P3370/J7S3184																		
Location:	Bolivar, Dadeville, Morrisville, Everton, Halltown, Walnut Grove																		
Proposed Improvement:	ADA Transition Plan Improvements																		
Length:	Various																		
Approximate Construction Cost:	\$850,000																		
DBE Goal (if applicable)	7%																		
Consultant Services Required:	Roadway Design-ADA																		
Other Comments:	<p>Interviews or presentation will not be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection-May 31, 2019</p> <p>Project Schedule:</p> <table style="width: 100%; border: none;"> <tr> <td>Prelim Plans for review</td> <td style="text-align: right;">October 18, 2019</td> </tr> <tr> <td>Preliminary Plans RES</td> <td style="text-align: right;">October 18, 2019</td> </tr> <tr> <td>Prelim Plans for approval</td> <td style="text-align: right;">November 15, 2019</td> </tr> <tr> <td>R/W Plans for review</td> <td style="text-align: right;">January 24, 2020</td> </tr> <tr> <td>R/W Plans RES</td> <td style="text-align: right;">January 24, 2020</td> </tr> <tr> <td>R/W Plans for approval</td> <td style="text-align: right;">February 21, 2020</td> </tr> <tr> <td>Unsigned/Unsealed PS&E</td> <td style="text-align: right;">July 10, 2020</td> </tr> <tr> <td>Final RES</td> <td style="text-align: right;">July 10, 2020</td> </tr> <tr> <td>Final Signed/Sealed PS&E</td> <td style="text-align: right;">August 7, 2020</td> </tr> </table>	Prelim Plans for review	October 18, 2019	Preliminary Plans RES	October 18, 2019	Prelim Plans for approval	November 15, 2019	R/W Plans for review	January 24, 2020	R/W Plans RES	January 24, 2020	R/W Plans for approval	February 21, 2020	Unsigned/Unsealed PS&E	July 10, 2020	Final RES	July 10, 2020	Final Signed/Sealed PS&E	August 7, 2020
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Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total