April 26, 2019

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm’s understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm’s approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT’s Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm’s not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm’s that are not current on all of the required prequalification categories found in MoDOT’s Approved Consultant Prequalification List at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, May 10, 2019 at the appropriate office.

Sincerely,

Eric Schroeter, P.E.
Assistant Chief Engineer

Attachment

Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.

www.modot.org
DISTRICT OFFICES

SW District
Travis Koestner – District Engineer
Missouri Department of Transportation
3025 E. Kearney Street
Springfield, MO 65803

Contact
John Sanders- Roadway Design
John.Sanders@modot.mo.gov
417-829-8039
Stacy McMillan- Bridge Design
Stacy.McMillan@modot.mo.gov
573-526-0250

Email responses are encouraged
## Greene County, Route MO266

<table>
<thead>
<tr>
<th>Job No:</th>
<th>J7P3190G</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location:</td>
<td>Bridge over Pickerel Branch K0162</td>
</tr>
<tr>
<td>Proposed Improvement:</td>
<td>Bridge Replacement</td>
</tr>
<tr>
<td>Length:</td>
<td>.937 miles</td>
</tr>
<tr>
<td>Approximate Construction Cost:</td>
<td>$901,000</td>
</tr>
<tr>
<td>DBE Goal (if applicable)</td>
<td>9%</td>
</tr>
<tr>
<td>Consultant Services Required:</td>
<td>Roadway Design Bridge Design</td>
</tr>
</tbody>
</table>

### Other Comments:

- Interviews or presentation will not be required for the consultant selection.
- Tentative Date of Consultant Selection-May 24, 2019
- Informational Documents can be found at the link below: [https://www.modot.org/files-download](https://www.modot.org/files-download)

### Project Schedule:

- Prelim Plans for review: October 11, 2019
- Preliminary Plans RES: October 11, 2019
- Bridge Memo: October 11, 2019
- Request for Soundings: October 11, 2019
- Prelim Plans for approval: November 8, 2019
- Sounding Report Provided: January 13, 2020
- R/W Plans for review: January 17, 2020
- R/W Plans RES: January 17, 2020
- R/W Plans for approval: February 14, 2020
- TS&E Drawings: February 14, 2020
- Unsigned/Unsealed PS&E: June 26, 2020
- Final RES: June 26, 2020
- Final Signed/Sealed PS&E: July 31, 2020

### Rating Criteria w/Weighted Values

- Project Understanding & Innovation: 25 Points Max
- Past Performance: 25 Points Max
- Qualifications of Personnel Assigned: 20 Points Max
- General Experience of Firm: 10 Points Max
- Familiarity/Capability: 10 Points Max
- Accessibility of Firm & Staff: 10 Points Max
- Total: 100 Points Max