



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

April 26, 2019

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in MoDOT's Approved Consultant Prequalification List at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, May 10, 2019 at the appropriate office.

Sincerely,

Eric Schroeter, P.E.
Assistant Chief Engineer

Attachment

DISTRICT OFFICES

SW District

**Travis Koestner – District Engineer
Missouri Department of Transportation
3025 E. Kearney Street
Springfield, MO 65803**

Contact

**John Sanders- Roadway Design
John.Sanders@modot.mo.gov
417-829-8039**

**Stacy McMillan- Bridge Design
Stacy.McMillan@modot.mo.gov
573-526-0250**

Email responses are encouraged

District SW

Greene County, Route MO266																											
Job No:	J7P3190G																										
Location:	Bridge over Pickerel Branch K0162																										
Proposed Improvement:	Bridge Replacement																										
Length:	.037 miles																										
Approximate Construction Cost:	\$901,000																										
DBE Goal (if applicable)	9%																										
Consultant Services Required:	Roadway Design Bridge Design																										
Other Comments:	<p>Interviews or presentation will not be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection-May 24, 2019</p> <p>Informational Documents can be found at the link below: https://www.modot.org/files-download</p> <p>Project Schedule:</p> <table border="0"> <tr> <td>Prelim Plans for review</td> <td>October 11, 2019</td> </tr> <tr> <td>Preliminary Plans RES</td> <td>October 11, 2019</td> </tr> <tr> <td>Bridge Memo</td> <td>October 11, 2019</td> </tr> <tr> <td>Request for Soundings</td> <td>October 11, 2019</td> </tr> <tr> <td>Prelim Plans for approval</td> <td>November 8, 2019</td> </tr> <tr> <td>Sounding Report Provided</td> <td>January 13, 2020</td> </tr> <tr> <td>R/W Plans for review</td> <td>January 17, 2020</td> </tr> <tr> <td>R/W Plans RES</td> <td>January 17, 2020</td> </tr> <tr> <td>R/W Plans for approval</td> <td>February 14, 2020</td> </tr> <tr> <td>TS&L Drawings</td> <td>February 14, 2020</td> </tr> <tr> <td>Unsigned/Unsealed PS&E</td> <td>June 26, 2020</td> </tr> <tr> <td>Final RES</td> <td>June 26, 2020</td> </tr> <tr> <td>Final Signed/Sealed PS&E</td> <td>July 31, 2020</td> </tr> </table>	Prelim Plans for review	October 11, 2019	Preliminary Plans RES	October 11, 2019	Bridge Memo	October 11, 2019	Request for Soundings	October 11, 2019	Prelim Plans for approval	November 8, 2019	Sounding Report Provided	January 13, 2020	R/W Plans for review	January 17, 2020	R/W Plans RES	January 17, 2020	R/W Plans for approval	February 14, 2020	TS&L Drawings	February 14, 2020	Unsigned/Unsealed PS&E	June 26, 2020	Final RES	June 26, 2020	Final Signed/Sealed PS&E	July 31, 2020
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Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total