

**Missouri Department of Transportation**  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

January 24, 2017

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Past Performance, Qualifications of Personnel Assigned, Familiarity/Capability, General Experience of Firm, and Accessibility of Firm and Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, February 17, 2017 at the appropriate office.

Sincerely,



Eric Schroeter, P.E.  
State Design Engineer

Attachment

## **DISTRICT OFFICES**

Southwest District  
Travis Koestner – District Engineer  
Missouri Department of Transportation  
3025 E. Kearney, P.O. Box 868  
Springfield, MO 65803

### **Contact**

Sean L. Matlock, Project Manager  
(417) 621 - 6310  
e-mail: [Sean.Matlock@modot.mo.gov](mailto:Sean.Matlock@modot.mo.gov)  
Email responses are encouraged

### **Bridge Inquiries**

#### **Contact:**

Stacy McMillan, P.E.  
Structural Liaison Engineer  
Bridge Division  
Phone: 573-526-0250  
Fax: 573-526-5488

**Southwest District**

| <b>Jasper County, Route 37</b>        |  |
|---------------------------------------|--|
| <b>Job No:</b>                        | J7P3157  |
| <b>Location:</b>                      | <u>J7P3157 – Center Creek in Jasper County just north of Interstate 44.</u>  |
| <b>Proposed Improvement:</b>          | J7P3157 – Replace Bridge L0580   |
| <b>Length:</b>                        | Approximately 0.3 miles.   |
| <b>Approximate Construction Cost:</b> | <u>J7P3157 - \$1,599,000</u>   |
| <b>DBE Goal (if applicable)</b>       | 0%   |
| <b>Consultant Services Required:</b>  | J7S3157 – Bridge Design and Roadway Design necessary to replace bridge along with necessary Right of Way plans.<br><br>Scope includes development of Preliminary Bridge and Roadway Plans as well as project P.S.E.  |
| <b>Other Comments:</b>                | Interviews or presentation will not be required for the consultant selection.<br>Tentative Date of Consultant Selection- February 24, 2017<br>Letting – August 2018 (tentative)<br>Complete S&S plans due 6-5-18<br>100% review plans due 5-7-18<br>Br. Memo & Sounding Request due 7-17-17<br>Preliminary Road Plans due 9/1/2017<br>ROW Plans, (if necessary), due 11/15/17<br>Bridge T.S.&L. due 1-10-18<br><br>Bridge Foundation Investigation to be provided by MoDOT<br><br>Existing Bridge Information can be found at the following location:<br><br><a href="ftp://ftp.modot.org/Central%20Office/BR/J7P3157_J7S3158_J7S3159/">ftp://ftp.modot.org/Central%20Office/BR/J7P3157_J7S3158_J7S3159/</a> |

**Southwest District**

| <b>McDonald County, Routes KK &amp; U</b> |  |
|---|--|
| <b>Job No:</b>                            | Project 1 (J7S3158)<br>Project 2 (J7S3159)   |
| <b>Location:</b>                          | Project 1 - Pine Creek in McDonald County on <u>Route KK.</u><br>Project 2 – Star Hollow Creek in McDonald County on <u>Route U.</u>   |
| <b>Proposed Improvement:</b>              | Project 1 – Replace Bridge R0251<br>Project 2 – Replace Bridge Deck of N0897   |
| <b>Length:</b>                            | Each Project Approximately 0.3 miles.  |
| <b>Approximate Construction Cost:</b>     | Project 1 - \$827,000<br>Project 2 - \$636,000<br>Total All Projects - \$1,463,000   |
| <b>DBE Goal (if applicable)</b>           | 0%   |
| <b>Consultant Services Required:</b>      | Project 1 - Bridge Design and Roadway Design necessary to replace bridge along with necessary Right of Way plans.<br><br>Project 2 – Bridge Design and Roadway Design necessary to replace bridge deck.<br><br>Scope includes development of Preliminary Bridge and Roadway Plans as well as project P.S.E.  |
| <b>Other Comments:</b>                    | Interviews or presentation will not be required for the consultant selection.<br>Tentative Date of Consultant Selection- February 24, 2017<br>Letting – August 2018 (tentative)<br>Complete S&S plans due 6-5-18<br>100% review plans due 5-7-18<br>Br. Memo & Sounding Request due 7-17-17<br>Preliminary Road Plans due 9/1/2017<br>ROW Plans, (if necessary), due 11/15/17<br>Bridge T.S.&L. due 1-10-18<br><br>Bridge Foundation Investigation to be provided by MoDOT<br><br>Existing Bridge Information can be found at the following location:<br><a href="ftp://ftp.modot.org/Central%20Office/BR/J7P3157_J7S3158_J7S3159/">ftp://ftp.modot.org/Central%20Office/BR/J7P3157_J7S3158_J7S3159/</a> |

**Rating Criteria w/Weighted Values**

|                                      |                      |
|--------------------------------------|----------------------|
| General Experience of Firm           | 15 Points Max        |
| Past Performance                     | 35 Points Max        |
| Qualifications of Personnel Assigned | 25 Points Max        |
| Familiarity/Capability               | 15 Points Max        |
| Accessibility of Firm & Staff        | <u>10 Points Max</u> |
|                                      | 100 Points Max Total |