



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

August 19, 2019

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, September 3, 2019 at the appropriate office.

Sincerely,

Travis Koestner, P.E.
State Design Engineer

Attachment

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DISTRICT OFFICES

SW District
Steve Campbell – District Engineer
Missouri Department of Transportation
3025 E. Kearney Street
Springfield, MO 65803

Laurel McKean- Assistant District Engineer
417-829-8036
Laurel.McKean@modot.mo.gov

Dave Taylor- Area Engineer
417-621-6568
Dave.taylor@modot.mo.gov

Email responses are encouraged

District - Southwest

District Wide Project	
Job No:	J7P3108 and J8P3069
Location:	District Wide
Proposed Improvement:	SW District Safety Plan
Length:	Various
Approximate Construction Cost:	N/A
DBE Goal (if applicable)	0%
Consultant Services Required:	The consultant will develop a data driven SW District Safety Plan that provides site specific practical and innovative countermeasures targeted to reduce fatalities and serious injuries. Each provided countermeasure shall include the following information at a minimum: anticipated crash reduction with associated details, cost estimate (construction and maintenance), overall benefit-cost ratio, priority and measure of difficulty in implementing. Other information may be requested as final scope is developed. The plan will include an evaluation of existing district locations of interest based on crash history. Locations of interest where improvements can be made should be included in the plan. Locations of interest where improvements are not recommended will be provided in an appendix with supporting documentation as to why the location was not recommended. The consultant will provide a prioritized list including documentation of how the list was developed. The safety plan will be utilized by the district to program projects or add to existing projects safety improvements identified by the plan.
Other Comments:	A Question/Answer Session will be held for interested consultants at MoDOT's Southwest District Office on August 23, 2019 from 1:00 PM to 3:00 PM. Interviews (or presentations) will be conducted with the short listed firms. The Consultant Short List will be posted to the web.

Rating Criteria w/Weighted Values

Project Understanding & Innovation	30 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	15 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total