



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

September 4, 2019

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, September 20, 2019 at the appropriate office.

Sincerely,

Travis Koestner, P.E.
State Design Engineer

Attachment

DISTRICT OFFICES

District SL

Thomas Blair, P.E. – District Engineer
Missouri Department of Transportation
1590 Woodlake Drive
Chesterfield, MO 63017

Contact

Lisa Kuntz, P.E. – Project Manager
314-453-1879
Lisa.Kuntz
Email responses are encouraged

District - SL

St. Louis County, Route 115	
Job No:	J6S3416
Location:	Route 115, St. Louis County, Lucas-Hunt to St. Louis City Limits
Proposed Improvement:	Pavement, drainage, sidewalks (ADA) and signal/lighting improvements.
Length:	1.2 miles
Approximate Construction Cost:	\$3.584 M
DBE Goal (if applicable)	16%
Consultant Services Required:	<p>The engineering responsibilities may include but are not limited to the following: The preparation of Conceptual plans, Preliminary plans, Contract plans and Right of Way Plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&E and final documents.</p> <p>MoDOT may use a supplemental agreement with the Consultant Team to complete construction inspection services. The consultant will provide professional, technical and other personnel, equipment, material and all other things necessary for site inspection, testing and administration of the project. Services to be provided by the consultant include field inspections of all work and contract activities, on-site materials testing (QA), project documentation, material reporting, measurement and payment, change order and estimate generation, attendance of meetings, and close out of customer service call reports. The consultant will be required to use MoDOT's AASHTOWare Project program for all project documentation and record keeping. On site materials testing by the consultant must be performed by personnel certified through MoDOT's Technician Certification Program.</p>
Other Comments:	Interviews or presentation will not be required for the consultant selection.

<p>Other Comments Cont.</p>	<p>Tentative Date of Consultant Selection – October 11, 2199</p> <p>Deliverables to include:</p> <ul style="list-style-type: none"> • Complete conceptual engineering to develop an accurate project scope and cost estimate including: right of way, utility adjustments, traffic signal upgrades, bike and ADA work implications by January 31, 2020. • Preliminary Plans due May 1, 2020 • Right of Way plans due November 1, 2020 • Deliverables due on January 2022 <p>The Consultant Team must have the capability to perform construction inspection services.</p> <p>Please submit letter of interest via email to: Lisa.Kuntz@modot.mo.gov</p>
------------------------------------	---

Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total