



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

November 10, 2021

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, December 1, 2021 at the appropriate office.

Sincerely,

DocuSigned by:

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Travis Koestner, P.E.

Assistant Chief Engineer

Attachment

Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.

www.modot.org

DISTRICT OFFICES

**St. Louis District
Tom Blair – District Engineer
Missouri Department of Transportation
1590 Woodlake Drive
Chesterfield, MO 63017**

**Contact
Mike Castro
314-453-1850
Michael.Castro@modot.mo.gov
Email responses are encouraged**

District SL

Route 61 Jefferson County	
Job No:	J6S3296 J6S3433
Location:	J6S3296 consists of pavement resurfacing, guardrail upgrades, upgrade pedestrian facilities to comply with MoDOT ADA Transition Plan along Route 61 from Melbourne Drive to Collier Drive in Jefferson County. J6S3433 consists of addition of center turn lanes and signal replacements on Route 61 from Telegraph Road to Richardson Road in Jefferson County.
Proposed Improvement:	The proposed improvements include pavement resurfacing, guardrail upgrades, upgrade of pedestrian facilities, pavement addition, signal replacement and other incidental construction items.
Length:	J6S3296 – 2.54 miles. J6S3433 – 0.46 miles.
Approximate Construction Cost:	\$9,300,000
DBE Goal (if applicable)	0%
Consultant Services Required:	Scope of Services - The consultant will provide professional, technical and other personnel, equipment, material, and all other things necessary for on-site inspection, testing and administration of the two noted projects on Route 61 in Jefferson County. Services to be provided by the consultant include field inspections of all work and contract activities, on-site materials testing (QA), project documentation, material reporting, measurement and payment, change order and estimate generation, attendance of meetings, close out of customer service call reports, land disturbance reporting, communication with property owners, and others. On site materials testing by the consultant must be performed by personnel certified through MoDOT's Technician Certification Program. The consultant will be required to use MoDOT's AASHTOWare Project program for all project documentation and record keeping. The consultant inspectors shall be Advanced Workzone certified. This project has an extensive amount of pedestrian facility upgrades and private and commercial entrance type work. A consultant inspection staff with significant experience and knowledge in ADA upgrades is required. Communication with customers and property owners is very critical to the success of the project. The consultant personnel will report directly to the Resident Engineer located at the Festus Project Office.
Other Comments:	Interviews or presentation will not be required for the consultant selection. Jobs J6S3296 & J6S3433 are scheduled for a contract award date of February 2022.

	Tentative Date of Consultant Selection-December 30, 2021
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Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total