

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

10/02/2023

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on road safety audit (anticipated completion by July 1st, 2024) and conceptual study report (anticipated completion November 1st, 2024). Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in MoDOT's Approved Consultant Prequalification List at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, October 17, 2023 at the appropriate office.

Sincerely,



Travis Koestner, P.E.
State Design Engineer

Attachment

DISTRICT OFFICES

SL District

Thomas Blair, PE – District Engineer
Missouri Department of Transportation
1590 Woodlake Drive
Chesterfield, MO 63017

Contact

Tyler Lehde
314-453-1739
Tyler.lehde@modot.mo.gov
Email responses are encouraged

District SL

Saint Louis County, North Hanley	
Job No:	J6S3271
Location:	I-70 to University Place Drive
Proposed Improvement:	Road Safety Audit and Conceptual Study Report
Length:	0.188 miles
Approximate Construction Cost:	3.57M
DBE Goal (if applicable)	16%
Consultant Services Required:	<p>Perform road safety audit, complete conceptual study report and estimate. Surveying, utility coordination and public involvement/stakeholder engagement assistance may be required. Anticipated Timeline: Consultant Selected: 11/22/2023 Anticipated Project Kick off Meeting: 11/30/23 Contract Negotiated by: 02/15/2024 Road Safety Audit anticipated completion by: 07/01/2024 Conceptual Study Report and conceptual cost estimate anticipated completion by 11/01/24.</p>
Other Comments:	Interviews and presentations will not be encouraged

Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total