



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

3/9/2022

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, April 22, 2022 at the appropriate office.

Sincerely,

DocuSigned by:

7235401073964B4...
Travis Koestner, P.E.
State Design Engineer

Attachment

Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.

www.modot.org

DISTRICT OFFICES

District (SL)

Thomas Blair, PE – District Engineer
Missouri Department of Transportation
1590 Woodlake Drive
Chesterfield, MO 63017

Contact

Jamie Rana, PE, PTOE
314-624-5035
Jamie.Rana@modot.mo.gov
Email responses are encouraged

District SL

Various County, Various Route	
Job No:	J6Q3386D, J6Q3174D, J6Q2025D, J6Q2026D, J6QXXXXD
Location:	St. Louis Traffic Management Center
Proposed Improvement:	Provide staffing and operations support for the Gateway Guide Transportation Management Center (TMC)
Length:	N/A
Approximate Construction Cost:	\$9,763,000 (For a 3-year term) with two optional 1-year extensions (maximum 5 years)
DBE Goal (if applicable)	7%
Consultant Services Required:	<p>The initial contract will be negotiated for a three year term, but (two) one-year extensions may be authorized under supplemental contracts.</p> <p>Specific consultant tasks may include: Traffic management center shall include 24/7/365 staffing at all times, with a minimum of 2 operators on duty at all times. Operator staffing shall be composed of approximately 1 MoDOT control room operator and 3 MoDOT supervisors supplemented by 15-18 consultant employees and 3 consultant supervisors with technical experience in control room operations as well as customer service call center experience. This shall include staff training and performance management of all staff. The consultant team will be required to provide a detailed transition plan and schedule to assure no reduction in service during a transition period.</p> <p>The consulting team will need to provide support for continued operations of and/or decommissioning of the Gateway Guide website and interfaces. The consultant team will need to be able to provide staffing for creating, monitoring and management of social media, as well as possible integration of newer methods or other outreach efforts.</p> <p>The consultant team shall provide traffic management and performance updates throughout the duration of the contract. These may include</p>

	<p>benefit/cost reporting, federal rule compliance reporting, internal performance evaluation and reporting for both local and statewide reporting of performance measures as well as continual review and guidance of national best practices.</p> <p>The consultant team should be able to provide assistance with both freeway and arterial operations.</p> <p>The consultant team should be able to provide supplemental incident management support. This may include, but not limited to, providing staff to monitor, manage and perform training programs that increase regional situational awareness of incidents. Work may also include work to support action plans, documentation and participation in after-action debriefs.</p> <p>Interviews (or presentations) will be conducted with the Consultant Short List firms.</p> <p>The Consultant Short List will be posted to the web.</p> <p>Tentative Date of Consultant Selection-6/1/22</p>
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Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total