

Missouri Department of Transportation  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

April 27, 2022

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, May 18, 2022 at the appropriate office.

Sincerely,



Travis Koestner, P.E.  
State Design Engineer

Attachment

## **CENTRAL DISTRICT OFFICE**

Machelle Watkins, P.E. – District Engineer  
Missouri Department of Transportation  
1511 Missouri Blvd.  
Jefferson City, MO 65109

### **Contact**

Patrick J Hake, P.E. – Project Manager  
(573) 526-5093  
Patrick.Hake@modot.mo.gov

Responses shall be submitted by Email

## **SPECIAL NOTICE**

An information virtual meeting has been scheduled for the following date and time. The meeting will be conducted only by telephone conference and by TEAMS meeting. A MoDOT meeting location will not be provided. Questions, comments and concerns can be submitted verbally by telephone or through the chat feature of the TEAMS meeting during the meeting. MoDOT attendees will include representatives from Design Division and the District Project Staff.

Participation in this meeting is optional, but encouraged.

Date: May 11, 2022  
Time: 10:00 a.m.  
Location: Virtual

The meeting can be joined in one of the following ways:

### **Microsoft Teams meeting**

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Or call in (audio only)**

[+1 773-917-7763,,753559438#](#) United States, Chicago

Phone Conference ID: 753 559 438#

## Central District

<b>Various Counties, Various Routes</b>	
<b>Job No:</b>	J5S3369
<b>Location:</b>	Along various routes in 18 cities throughout the Central District. See Exhibit A
<b>Proposed Improvement:</b>	Pedestrian facilities improvements
<b>Length:</b>	N/A
<b>Approximate Construction Cost:</b>	\$4,113,000
<b>DBE Goal (if applicable)</b>	10%
<b>Consultant Services Required:</b>	ADA preliminary construction plans, right-of-way plans, utility coordination, final construction plans and project support during construction.
<b>Other Comments:</b>	<p>Interviews or presentation will not be required for the consultant selection.</p> <p>The selected Consultant will be posted to the web.</p> <p>Tentative Date of Consultant Selection: 6/1/2022</p> <p>Expected Notice to Proceed: July 2022</p> <p>The Consultant will provide site-specific project surveying. Existing survey data as available will be provided by MoDOT.</p> <p>Public Meeting may be required due to the number of parcels affected. The Consultant will prepare exhibits and participate in the public meetings.</p> <p>The Consultant will provide utility coordination</p> <p>Right of way acquisition may be provided by MoDOT. The consultant may conduct necessary right of way appraisals, negotiations, and acquisitions.</p> <p>Request for Environmental Services (RES) shall be submitted to the MoDOT Environmental and Historic Preservation Office by the Consultant. The consultant will be available to provide project specific information as requested.</p>

<p><b>Additional Information:</b></p>	<p>The contract will be executed in three phases:</p> <ul style="list-style-type: none"> <li>• Phase 1: Develop preliminary plans, right-of-way plans (as needed), and construction plans for the construction of the pedestrian facilities as shown in Exhibit A. <ul style="list-style-type: none"> <li>Proposed Project Schedule: <ul style="list-style-type: none"> <li>▪ Preliminary Plans - September 2022</li> <li>▪ Right of Way Plans - October 2022</li> <li>▪ PS&amp;E Plans/Documents - February 2023</li> <li>▪ Letting - May 2023</li> </ul> </li> </ul> </li> <li>• Phase 2: Develop preliminary plans, right-of-way plans (as needed), and construction plans for the construction of the pedestrian facilities as shown in Exhibit B (via supplemental agreement).</li> <li>• Phase 3: Develop preliminary plans, right-of-way plans (as needed), and construction plans for the construction of the pedestrian facilities as shown in Exhibit C (via supplemental agreement).</li> </ul>
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**Rating Criteria w/Weighted Values**

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total

**EXHIBIT A**

ADA PROJECT LOCATIONS PHASE 1		
COUNTY	CITY	ROUTE
GASCONADE	HERMANN	19
		100
	ROSEBUD	T
	BLAND	A
WASHINGTON	POTOSI	E
CRAWFORD	BOURBON	N
MARIES	VIENNA	42
MONITEAU	CALIFONRIA	87
	TIPTON	B
		50
MORGAN	SYRACUSE	50
	STOVER	135
COOPER	LONE ELM	B
HOWARD	ARMSTRONG	3
		V
	ROANOKE	129
	FAYETTE	5
BOONE	HALLSVILLE	124
		B
	HARRISBURG	124
		J
BOONE	COLUMBIA	740
	ASHLAND	M

**EXHIBIT B**

ADA PROJECT LOCATIONS <b>PHASE 2</b>		
COUNTY	CITY	ROUTE
MILLER	ST. ELIZABETH	52
	TUSCUMBIA	52
	OSAGE BEACH	42
LACLEDE	LEBANON	May-64
CAMDEN	OSAGE BEACH	54
PULASKI	RICHLAND	7
	DIXON	28

PHELPS	ROLLA	72
	ST. JAMES	KK

**EXHIBIT C**

ADA PROJECT LOCATIONS PHASE 3		
COUNTY	CITY	ROUTE
COLE	JEFFERSON CITY	BUS 50
		MAIN ST.
		HIGH ST.
		50
	TAOS	M
	WARDSVILLE	W
OSAGE	FRANKENSTEIN	C

PULASKI	ST. ROBERT	BUS 44
		Z
	WAYNESVILLE	17

DENT	SALEM	32
		19

PULASKI	ST. ROBERT	I-44 SPUR
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BOONE	COLUMBIA	763
		163
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BOONE	COLUMBIA	AC
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BOONE	COLUMBIA	BUS 70
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