



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

June 8, 2022

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of consulting engineering firms to perform the described professional services for multiple projects and project packages included on the attached list. MoDOT expects multiple consultants will be selected for these five distinct projects. Please reference the Cover Sheet for the list of projects and description of work.

If your firm would like to be considered for these consulting services, provide your submittal to this email KCSolicitation@modot.mo.gov. A confirmation email will be sent once the submittal is received.

Below are the requirements for the letter of interest:

	Maximum No. Pages*
Cover Sheet - List of Projects indicating which project the consultant is interested in (<i>included on the last page of this solicitation</i>)	1
General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff, Past Performance, Qualifications of Personnel Assigned, Workforce Diversity	2
Project Understanding, Innovation, and Subconsultants	2 page/project (max. 12 pages if responding to all 6 projects)

*A page will be considered one side of an 8.5"x 11" sheet of paper.

Please clearly indicate in the provided Cover Sheet which projects your firm is interested in.

Page 2 and 3 of the submittal should include any company information, which might help in the selection process, including general experience of the firm, familiarity/capability, accessibility of firm and staff, past performance, qualifications and backgrounds of key personnel you would assign to the project. An explanation of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve, and we expect our partners to do the same.

The last two pages per project should include a statement to indicate your firm's understanding of the project and any innovative approaches to be utilized during project development. It should also include any other information which might help us in the selection including the key personnel you would assign to the project. These pages should also identify any sub-consultants you would propose to use including DBE firms. In addition, please include detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.

www.modot.org

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information.

MoDOT anticipates multiple consultants will be selected for these projects and will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firms that are not current on all of the required prequalification categories found in MoDOT's Approved Consultant Prequalification List at the date of the solicitation expiration will be considered non-responsive.


Interviews/presentations will not be required for the consultant selection. Additional information files are located on the MoDOT solicitation website (Project managers will accept phone calls to answer questions).

Below is an anticipated schedule:

Solicitation Period:	June 8 – July 11
MoDOT review of Submittals	July 11 – July 29
Announcement of Selection (via website)	July 29
Development of Contracts & Scope	August 2 – September 30
Notice to Proceed:	September 30

We request all letters be received by 4:00 pm, July 11, 2022 via email to KCSolicitation@modot.mo.gov.

Sincerely,

DocuSigned by:

7235401073964B4...
Travis Koestner, P.E.
State Design Engineer

Attachment

KC District
Chris Redline, P.E. – District Engineer
Missouri Department of Transportation
600 NE Colbern Road
Lee's Summit, MO 64086

Contact Name	Contact Phone	Contact Email
Jodie Puhr	816-607-2254	Jodie.Puhr@modot.mo.gov
Christopher West	816-607-2211	Christopher.West@modot.mo.gov

Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total

COVER SHEET

(This must accompany your firm's letter of interest)

Firm's Full Legal Name: _____

Firm's Contact Name: _____

Contact Email Address: _____

Firm's Mailing Address: _____

For consideration, please select all of the projects your firm is interested in.

<input type="checkbox"/>	J4P3268D, J4P3268F, & J4P3268H	ADA improvements in Cass and Jackson Counties	Chris West, Project Manager
<input type="checkbox"/>	J4P3268E, J4P3268G, & J4P3268I	ADA improvements in Clay, Platte, and Jackson Counties	Jodie Puhr, Project Manager