

May 20, 2019

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Past Performance, Qualifications of Personnel Assigned, Familiarity/Capability, General Experience of Firm, and Accessibility of Firm and Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, May 31, 2019 at the appropriate office.

Sincerely,



Travis Koestner, P.E.  
State Design Engineer

Attachment

**DISTRICT OFFICES**

(Administration and Submittal of Letter of Interest)

Kansas City District  
Brian Kidwell, P.E. – District Engineer  
Missouri Department of Transportation  
600 NE Colbern Road  
Lee's Summit, MO 64086

Contact  
Juan Yin, P. E.  
Transportation Project Manager  
(816) 607-2216  
[Juan.yin@modot.mo.gov](mailto:Juan.yin@modot.mo.gov)  
Email responses are encouraged

## Kansas City District

<b>Clay County, Route 92</b>	
<b>Job No:</b>	J4P3213
<b>Location:</b>	Route 92 from Liberty Street in Smithville to Nation Road in Kearney
<b>Proposed Improvement:</b>	Safety improvements
<b>Length:</b>	8.99 miles
<b>Approximate Construction Cost:</b>	\$7.5 million
<b>DBE Goal (if applicable)</b>	0%
<b>Consultant Services Required:</b>	The consultant will prepare right of way and easement description for acquisitions and the location survey, recording the location survey with Clay county, staking and re-staking tentative right of way on individual properties during the right of way negotiation and acquisition phase of the project, and provide permanent right of way Monumentation after construction.
<b>Other Comments:</b>	<p>The project will include all the complementary survey services necessary during right of way negotiation and acquisition phase in time for a March 2020 letting. This includes all legal descriptions, location survey, recoding the location survey with Clay county, staking and re-staking tentative right of way on individual properties</p> <p>The consultant will provide permanent right of way Monumentation after construction.</p> <p>The preliminary right of way plans and the estimated right of taking information are available for download at the following location:</p> <p><a href="https://moftp.mo.gov/human.aspx?OrgID=3094&amp;language=en&amp;Username=bradley.brunk%40modot.mo.gov&amp;Arg06=577302930&amp;Arg12=message">https://moftp.mo.gov/human.aspx?OrgID=3094&amp;language=en&amp;Username=bradley.brunk%40modot.mo.gov&amp;Arg06=577302930&amp;Arg12=message</a></p> <p>Use the following credentials when prompted:            Username: bradley.brunk@modot.mo.gov            Password: t3mxw84f89eufvj</p> <p>Interviews or presentation will not be required for the consultant selection. Tentative Date of Consultant Selection – June 5, 2019</p>

**Rating Criteria w/Weighted Values**

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	10 Points Max
	<u>100 Points Max Total</u>