



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

Missouri Department of Transportation  
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

August 23, 2023

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting services of consulting engineering firms to perform the described professional services for multiple projects as shown on the attached list. Proposers can submit for any number of the project packages or all of the project packages with one letter of interest. Clearly indicate what project packages your letter of interest represents on the required Cover Sheet. The projects can be awarded to any number of proposers or one proposer. Please reference the Cover Sheet for the list of projects and description of work.

If your firm would like to be considered for these consulting services, provide your submittal to this email [KCSolicitation@modot.mo.gov](mailto:KCSolicitation@modot.mo.gov). A confirmation email will be sent once the submittal is received.

Below are the requirements for the letter of interest:

|  | <b>Maximum No. Pages*</b>                   |
|--|---|
| Cover Sheet - List of Projects indicating for which project the consultant is interested.  | 1   |
| General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff, Past Performance, Qualifications of Personnel Assigned, Workforce Diversity | 2   |
| Project Understanding, Innovation, and Subconsultants  | 2 pages per project package (3 for J4I3458) |

\*A page will be considered one side of an 8.5”x 11” size sheet of paper.

Please clearly indicate in the provided Cover Sheet for which project(s) your consultant team is interested.

Page 2 and 3 of the submittal should include any company information, which might help in the selection process, including general experience of the firm, familiarity/capability, accessibility of firm and staff, past performance, qualifications and backgrounds of key personnel you would assign to the project. An explanation of your firm’s approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve, and we expect our partners to do the same

The last two (three for J4I3458) pages per project should include a statement to indicate your firm’s understanding of the project and any innovative approaches to be utilized during project development. It should also include any other information which might help us in the selection including the key personnel you would assign to the project. These pages should also identify any sub-consultants you would propose to use. In addition, please include detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information. Any consultant or sub-consultant which qualifies as a DBE should be indicated.

*Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.*

[www.modot.org](http://www.modot.org)

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information.

Firms that are not current on all of the required prequalification categories found in MoDOT's *Approved Consultant Prequalification List* at the date of the solicitation expiration will be considered non-responsive.

Interviews/presentations will not be required for the consultant selections. Additional information files are located on the MoDOT solicitation website.

**An optional informational meeting is scheduled for September 5, 2023, 1:00 p.m. to 2:30 p.m. at the MoDOT District Office (600 NE Colbern Rd, Lee's Summit, MO 64056) in room 252.** A brief presentation will be made on each project, followed by a question and answer period. **Interested firms are encouraged to attend the informational meeting as no individual meetings with consultants will be held.** Project managers will accept phone calls to answer questions.

Below is an anticipated solicitation schedule:

|   |   |
|---|---|
| Solicitation Period:                                  | <u>August 23<sup>rd</sup> – September 29<sup>th</sup>, 2023</u>                   |
| Optional Informational meeting (Virtual or In-Person) | <u>September 5<sup>th</sup>, 2023, 1:00 -2:30</u>                                 |
| <u>In-Person:</u>                                     | 600 NE Colbern Road, Lee's Summit, MO 64086, Room 252                             |
| <u>Virtual:</u>                                       | Teams Meeting Info Found on MoDOT Solicitations Page Under Additional Information |
| MoDOT review of Submittals/Selection                  | <u>October 2<sup>nd</sup> – October 20<sup>th</sup>, 2023</u>                     |
| Announcement of Selection (via website)               | <u>October 23<sup>rd</sup>, 2023</u>  |
| Development of Contracts & Scope                      | <u>October 23<sup>rd</sup> – January 12<sup>th</sup>, 2024</u>                    |
| Notice to Proceed:                                    | <u>January 29<sup>th</sup> 16<sup>th</sup>, 2024</u>                              |

We request all letters be submitted/received no later than 4:00 pm, September 15<sup>th</sup>, 2023 via email to [KCSolicitation@modot.mo.gov](mailto:KCSolicitation@modot.mo.gov).

Sincerely,



Travis Koestner, P.E.  
State Design Engineer

Attachment

KC District  
Chris Redline, PE – District Engineer  
Missouri Department of Transportation  
600 NE Colbern Road  
Lee's Summit, MO 64086

Contact Information:

| <b>Contact Name</b> | <b>Contact Phone</b> | <b>Contact Email</b>            |
|---------------------|----------------------|---------------------------------|
| Jaclyn White        | 816-607-2259         | Jaclyn.White@modot.mo.gov       |
| Christopher West    | 816-607-2211         | Christopher.West@modot.mo.gov   |
| Sean Domingo        | 816-289-3185         | Sean.Domingo@modot.mo.gov       |
| Thankam Mathew      | 816-607-2047         | Thankam.Mathew@modot.mo.gov     |
| Christopher Shanks  | 573-522-1627         | Christopher.Shanks@modot.mo.gov |

**Rating Criteria w/Weighted Values**

|                                      |                      |
|--------------------------------------|----------------------|
| Project Understanding & Innovation   | 25 Points Max        |
| Past Performance                     | 25 Points Max        |
| Qualifications of Personnel Assigned | 20 Points Max        |
| General Experience of Firm           | 10 Points Max        |
| Familiarity/Capability               | 10 Points Max        |
| Accessibility of Firm & Staff        | <u>10 Points Max</u> |
|                                      | 100 Points Max Total |

## COVER SHEET

(This must accompany your firm's letter of interest)

Firm's Full Legal Name: \_\_\_\_\_

Firm's Contact Name: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Firm's Mailing Address: \_\_\_\_\_

For consideration, please select all of the projects your firm is interested in.

|                          |         |   |                                 |
|--------------------------|---------|---|---------------------------------|
| <input type="checkbox"/> | J4I3458 | Jackson/Clay I-29 bridge replacement of L0788 over Guinotte Ave. & Multiple RR and Bridge L0789 over Bedford Ave. & Multiple RR           | Sean Domingo, Project Manager   |
| <input type="checkbox"/> | JKU0140 | Bridges A5495 & A5496 rehabilitation over Blue River 0.1 mile south of Wyandotte Street in Martin City                                    | Thankam Mathew, Project Manager |
| <input type="checkbox"/> | JKU0110 | Jackson Route F - Bridge Y0024 replacement over Phillips Creek, 0.5 miles north of Zumait Road and 0.5 miles south of Cline Road          | Thankam Mathew, Project Manager |
| <input type="checkbox"/> | JKU0024 | Jackson, Holmes Road – Bridge Replacement of A0825 (Holmes Road) over I-670 south of the downtown loop.                                   | Chris West, Project Manager     |
| <input type="checkbox"/> | J3P3202 | Sidewalk improvements in the City of Knob Noster on Business 50 from Route 23 to Route D and on Route J from Business 50 to Monroe Avenue | Jaclyn White, Project Manager   |